

**Section II: Service Policies**

---

**TITLE:           Petitioning and Distributing Materials on Library Property**

Lake Villa District Library (LVDL) permits the presentation of petitions and the distribution of literature by individuals and groups. LVDL also upholds the rights of its patrons and employees to enter and leave the building safely, without being impeded or unduly hindered, and emphasizes that all items addressed in the Patron Behavior Policy must be adhered to.

**Petitioning Guidelines:**

- Permission to petition must be obtained from the staff member in charge.
- Collection of signatures is limited to up to two consecutive hours per day, per group.
- Collection of signatures is limited to the main building entrance area and must not impede the walkways to and from the library.
- Up to two (2) people may collect signatures at any one time.
- Groups or individuals are granted the ability to petition by a first come, first served method.

**Distributing Guidelines:**

- Members of the public may distribute pamphlets and other literature outside the building.
- Car pamphleting is prohibited.
- Selling or soliciting on library property is not allowed.

Adopted:       December 10, 2007

Revised:       2/24, 1/23, 1/16, 2/24

Reviewed:     5/19, 4/22