

Section I: Management Policies

TITLE: Patron Behavior Policy**DATE ADOPTED: November 14, 2011**

In order that all patrons have safe, equitable, and full use of the Lake Villa District Library the following rules have been adopted by the Library Board of Trustees. In addition, the Lake Villa District Library will uphold all state laws and local ordinances in regard to public behavior. Patrons may not engage in any illegal activity while on library premises.

- Patrons should respect the rights of others and maintain an environment conducive to the library's mission statement.
- Proper attire is required while in the building, including shirts and shoes at all times.
- Patrons should keep their noise level to a minimum.
- Covered beverages are permissible. The consumption of food, alcohol, or tobacco products is not allowed in the library proper.
- Service animals trained to assist with a disability are welcome.
- Pets and therapy animals, unless as part of a sanctioned library activity, are not allowed in the building.
- Patrons with disabilities or impairments to the extent that they cannot independently follow library rules should be under the supervision of a caregiver.
- Patrons may not interfere with the safety or use of the library by others, or with library personnel's performance of their duties. Examples of interference include, but are not limited to, talking loudly, snoring, disruptive conduct, abusive and threatening language, threatening or harassing behavior, or excessive body odor.
- Patrons are not to deface or mar books, magazines, newspapers, recordings, or other items in the library collection.
- Patrons are not to deface or mar, damage or destroy library property including furniture, walls, equipment, or parking lots.
- Patrons may not remove, rearrange or relocate any library furniture, library collections, or equipment from one location to another.

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- We reserve the right to ask patrons to open their bags upon reasonable suspicion that they may contain material that has not been properly checked out.
- Vehicles should be parked in designated spots. Parking, stopping, or standing in a traffic lane is prohibited.

Any patron not abiding by these or other rules and regulations may be required to leave the library premises. Library employees will contact the police if necessary.

Any patron who violates the library rules and regulations may be denied the privilege of access to the library by the Library Board of Trustees. Any patron whose privileges have been denied may have the decision reviewed by the Board of Trustees upon prior written request.