

LVDL POLICY MANUAL

SECTION II: Service Policies

TITLE: Virtual Bulletin Board Policy

DATE ADOPTED: December 14, 2009

Virtual Bulletin Board

Purpose

The Lake Villa District Library maintains a Virtual Bulletin Board on the library's website for the posting of community activities and events as well as public service notices of educational, recreational, cultural, or community interest. All materials are subject to approval by library staff prior to posting.

Rules

The following applies to all electronic postings.

1. Only materials from nonprofit organizations will be considered.
2. Posting of a notice or placement of materials on the Virtual Bulletin Board does not imply endorsement by the library staff or its Board of Trustees.
3. No announcements of a strictly personal nature may be posted, such as garage sales, rooms for rent, want ads, etc.
4. Items of 500 words or less which promote or advocate an organized religious doctrine, cause or political organization, will be permitted on the Virtual Bulletin Board. Postings announcing bazaars or programs sponsored by "local" educational, religious or fraternal organizations may also be displayed. A one time posting of "local" candidates Political campaign literature is permitted during the (60 day) period prior to an election.
5. Commercial notices will not be accepted for inclusion. This includes items for sale or services for sale. "Legal notices" private or public will not be accepted for inclusion.
6. Items berating organized religious doctrines, causes, or political organizations will not be permitted on the Virtual Bulletin Board.

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7. Any exceptions to this policy will be made at the discretion of the Director and must be considered within the context of the library's mission.

Procedures

Area nonprofits may submit notices for the Community Information Area/Virtual Bulletin Board. Please send a JPEG file to communityservices@lvdl.org and/or send your flyer to:

Community Services Office

Lake Villa District Library

1001 E. Grand Ave. Lake Villa, IL 60046