

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: July 13, 2020

Audit & Finance Committee: (Chairman - Trustee Venturi)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:33 PM

Public Comments: None

Minutes: Director Jacobsen provided the board with the Developer Donation fee schedule, which is updated annually.

Public Comments: None

Adjourned: 7:36 PM

Attachments: None

Motions:

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: July 13, 2020

Building & Grounds Committee: (Chairman – Trustee Gallagher)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:36 PM

Public Comments: None

Minutes:

Building & Grounds

Director Jacobsen informed the board that work on the ADA path behind the building has been delayed due to landscaping issues and the project may not begin until next spring.

Director Jacobsen also reported that remaining punch list items are nearly complete.

Public Comments: None

Adjourned: 7:38 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: July 13, 2020

Director's Report: (Director Jacobsen)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:38 PM

Public Comments: None

Minutes: Director Jacobsen stated that he and members of the leadership team have started to work on completing the Illinois Public Library Annual Report (IPLAR). The report will be presented to the board for approval at the August board meeting and will be submitted to the state by September 1 as required.

Public Comments: None

Adjourned: 7:39 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: July 13, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:39 PM

Public Comments: None

Minutes:

Executive Committee

Director Jacobsen provided the Board with an overview of the revised Collection Development Policy. Administrative Services Manager Binkley provided the board with an overview of the new Remote Work Policy.

Approval of said policies will be on the August Board meeting agenda.

Public Comments: None

Adjourned: 7:42 PM

Motions: **Approve revised Collection Development Policy**
Adopt Remote Work Policy

Anthony Gundrum
Committee Chairman