

Section II: Service Policies

TITLE: Lobby Table Policy

Lake Villa District Library (LVDL) may permit local not-for-profit organizations the ability to staff a lobby table to interact with visitors and share materials of non-commercial content of educational, recreational, cultural and general community interest. Lobby tables are for providing information only, solicitation is prohibited.

Library permission for the use of a table does not constitute an endorsement of the content or views expressed.

LVDL reserves the right to determine, at its sole discretion, what materials will be displayed as well as the scheduling, duration, and assignment of lobby spaces. The library has the right to review the materials in advance. LVDL's decision on what will be displayed at lobby tables shall be final.

LVDL may limit the number of tables allowed at any given time. The organization must use the table provided by LVDL. The table will be located in the lobby of the main floor, unless determined otherwise by LVDL.

LVDL activities take precedence and may not allow for the use of lobby tables.

LVDL does not accept table bookings that promote and/or recruit for a particular religion, cause or political organization.

Current elected politicians or their representatives also may request a table to provide information and constituent services under the same restrictions listed above. The space may not be used for campaigning.

Adopted: January 10, 2022

Revised: 4/25

Reviewed: