

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: April 27, 2020

Audit & Finance Committee: (Chairman - Trustee Venturi)

The meeting was conducted virtually via ZOOM due to the stay at home order issued under the Executive Order in response to COVID-19.

Attendance: Secretary Rettinger called roll. The following Trustees answered present: Felicia Case Johnson, Pat Gallagher, Tony Gundrum, Doug Nieman, Kathleen Rettinger, and Barb Venturi. Absent: Terry O'Brien.

Also present: Director Andy Lentine and Administrative Services Manager Julie Binkley.
Guest: Mick Jacobsen.

Convened: 6:30 PM

Public Comments: None

Minutes:
Audit & Finance

Director Lentine provided the board with an overview of the preliminary budget for fiscal year 2020/2021. She explained the estimate of revenue and also highlighted significant changes to the working budget. She intends to present the proposed salary schedule to the board at the May 11, 2020 Committee Meeting.

Approval of the FY 20/21 budget will be on the June 8, 2020 Board meeting agenda.

Public Comments: None

Adjourned: 7:19 PM

Attachments: None

Motions: **Approve FY 20/21 Budget at June 8, 2020 Board meeting**

Lake Villa District Library
Board of Trustees
Executive Committee - President's Report
Meeting Minutes

Date: April 13, 2020

President's Report: (President Gundrum)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Lentine
Also Present: Binkley
Guests: None

Convened: 7:31 PM

Public Comments: None

Minutes: President Gundrum shared that he feels HR Source did an outstanding job with the director search process. He also reported that HR Source has requested a letter of referral from Lake Villa District Library. President Gundrum and vice president Nieman intend to provide the letter as requested.

President Gundrum also thanked the board for their efforts and for their quick ability to settle the search process. He believes we will be pleased with the selection of the new director.

Public Comments: None

Adjourned: 7:35 PM

Motions: