

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: December 14, 2020

Audit & Finance Committee: (Chairman - Trustee Venturi)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 7:20 PM

Public Comments: None

Minutes: Administrative Services Manager Binkley provided the Board with an update on the status of the CARES Act reimbursement that was submitted to the county. We have been informed that our submission is currently under review.

Public Comments: None

Adjourned: 7:28 PM

Attachments: None

Motions:

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: December 14, 2020

Building & Grounds Committee: (Chairman – Trustee Gallagher)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O’Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 7:28 PM

Public Comments: None

Minutes:

Building & Grounds

Director Jacobsen provided the Board with a rendering of the walking path that will connect the lower area of the library’s property with the parking lot. He explained that we will be seeking a permit this month, and anticipate reviewing construction proposals by the February or March Board meetings. Construction on the path should begin by April or May 2021.

Public Comments: None

Adjourned: 7:30 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: December 14, 2020

Director's Report: (Director Jacobsen)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 7:10 PM

Public Comments: None

Minutes: Director Jacobsen provided the Board with information on the newly created Learning and Development Coordinator position. He provided a brief summary of the position and informed the board that the open position will be posted in the very near future.

Public Comments: None

Adjourned: 7:20 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: December 14, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O’Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 7:31 PM

Public Comments: None

Minutes: Executive Committee

Director Jacobsen provided the Board with an overview of the newly created Privacy and Confidentiality Policy.

The new policy will be adopted at then January 11, 2021 board meeting.

Public Comments: None

Adjourned: 7:34 PM

Motions: **Adopt Privacy and Confidentiality Policy**

Anthony Gundrum
Committee Chairman

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: December 14, 2020

**Executive
Committee:** (Chairman – President Gundrum)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 7:34PM

Public Comments: None

Minutes:

President's Report

President Gundrum asked for an update on the status of receiving petition packets from potential candidates for the three Board Trustee vacancies. Director Jacobsen reported that two packets have been received at this time. The filing period is December 14 through December 21, 2020.

Public Comments: None

Adjourned: 7:36 PM

Anthony Gundrum
Committee Chairman