

Lake Villa District Library  
Board of Trustees  
Executive Committee  
**Meeting Minutes**

**Date:** February 10, 2020

**Executive Committee:** (Chairman – President Gundrum)

**Attendance:**

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi  
Ex Officio: Lentine  
Also Present: Binkley  
Guests: None

**Convened:** 7:08 PM

**Public Comments:** None

**Minutes:**

Executive Committee

Director Lentine provided the Board with an overview of the proposed Capital Asset Policy. She explained that adoption of the policy is from a recommendation from our auditors Lauterbach & Amen (L&A). Once the policy is adopted, L&A will assist with implementation.

Approval of said policy will be on the March Board meeting agenda.

**Public Comments:** None

**Adjourned:** 7:12 PM

**Motions:** **Approve Capital Asset Policy**

**Anthony Gundrum**  
**Committee Chairman**

Lake Villa District Library  
Board of Trustees  
Executive Committee - President's Report  
**Meeting Minutes**

**Date:** February 10, 2020

**President's Report:** (President Gundrum)

**Attendance:**

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi  
Ex Officio: Lentine  
Also Present: Binkley  
Guests: None

**Convened:** 7:12 PM

**Public Comments:** None

**Minutes:** President Gundrum provided the Board with an update on the Director search process. He reported that he and Vice President Nieman recently met with HR Source representative Bob Baxa.

Bob reported that approximately twenty candidates applied for the position. All applications received have been reviewed, and phone screenings have been conducted. The candidate pool has been narrowed down to three to four potential candidates. In person interviews will be scheduled with President Gundrum and Vice President Nieman in the near future. They intend to narrow the selection down to two candidates for the Board to then meet and interview.

Since we are still seeing interest in the position, the job posting will remain open at this time.

**Public Comments:** None

**Adjourned:** 7:23 PM

**Motions:**