

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:30 PM on the 11th day of January 2021, by President Gundrum.

Note, due to board participation via virtual format, all votes taken were by a roll call vote.

- ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Pat Gallagher, Tony Gundrum, Doug Nieman, Felicia Case Johnson, Barbara Venturi, and Kathleen Rettinger. Absent: Terry O'Brien. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Realtor Rob Frank.
- APPROVAL OF AGENDA: TRUSTEE CASE JOHNSON MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.
- PUBLIC COMMENTS: None.
- CONSENT AGENDA ITEMS: PRESIDENT GUNDRUM PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. December 14, 2020 Board Meeting Minutes
  - ii. December 14, 2020 Audit & Finance, Building & Grounds, Executive and President's Report Meeting Minutes
- PRESENTATION OF BILLS: January disbursements were presented in the amount of \$169,923.41. December payroll was \$163,554.85.
- TREASURER'S REPORT: Account balances as of December 31, 2020 were as follows: First Midwest Bank Account=\$403,095.63; Schwab Investment Account=\$8,036,137.98; Schwab Short Term Account=\$4,523,797.83. Real estate taxes in the amount of \$56,613.13, replacement property taxes in the amount of \$522.18, and a CARES Act Grant in the amount of \$27,969.97 were also received in December.
- TRANSFER: A TRANSFER OF \$335,000 FROM THE SCHWAB ACCOUNT TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR DECEMBER AND DISBURSEMENTS FOR JANUARY.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE CASE JOHNSON MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.
- COMMITTEE REPORTS: Executive Committee - President's Report – President Gundrum  
Nothing to report.

Audit & Finance – Trustee Venturi

Director Jacobsen provided the board with a 6-month review of the library's working budget and revenue received year-to-date.

Building & Grounds -Trustee Gallagher

Director Jacobsen reported that the architect from StudioGC is working with the Village of Lindenhurst to obtain the necessary permits for the pathway.

Friends – Trustee Gundrum

Nothing to report.

Director's Report

Director Jacobsen highlighted the following:

- Acknowledged Administrative Services Manager Binkley and Administrative Services Assistant Koruna for their efforts on the CARES Act expense reimbursement project.
- A Strategic Planning session led by consultant Amanda Standerfer will be held during the February Board meeting.
- The youth “take and make” craft kits have been very popular with over 6,000 kits being distributed YTD!

COMMUNICATIONS: The Communication folder consisted of:  
Nothing to report.

UNFINISHED  
BUSINESS: None.

NEW BUSINESS: Executive Session – Real Estate (Action)  
TRUSTEE CASE JOHNSON MOVED TO GO INTO EXECUTIVE SESSION AT 6:44 PM TO DISCUSS THE SETTING OF THE PRICE FOR THE SALE OF THE 1001 E. GRAND AVENUE, LAKE VILLA PROPERTY WITH DIRECTOR JACOBSEN, ADMINISTRATIVE SERVICES MANAGER BINKLEY, AND REALTOR ROB FRANK BEING PRESENT. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE CASE JOHNSON MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:12 PM. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE GALLAGHER MOVED TO APPROVE A SALE PRICE REDUCTION FOR THE LISTING OF THE 1001 E. GRAND AVENUE, LAKE VILLA PROPERTY FROM \$2,495,000 TO \$1,995,000. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

Reschedule May 10, 2021 Board/Committee Meetings to May 17, 2021 (Action)

TRUSTEE RETTINGER MOVED TO RESCHEDULED THE MAY 10, 2021 BOARD/COMMITTEE MEETINGS TO MAY 17, 2021. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

Adopt the Privacy and Confidentiality Policy (Action)

TRUSTEE CASE JOHNSON MOVED TO ADOPT THE PRIVACY AND CONFIDENTIALITY POLICY AS PESENTED AND DISCUSSED AT THE DECEMBER 14, 2020 EXECUTIVE COMMITTEE MEETING. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 7:15 PM, TRUSTEE GALLAGHER MOVED AND TRUSTEE VENTURI SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

The next regular Board Meeting is scheduled for 6:30 PM, February 8, 2021.

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Secretary