

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District, as well as partial board participation virtually via ZOOM due to COVID-19. The meeting was called to order at 6:30 PM on the 13th day of July 2020, by President Gundrum.

Note, due to partial board participation via virtual format, all votes taken were by a roll call vote.

ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Pat Gallagher, Tony Gundrum, Doug Nieman, Kathleen Rettinger, and Barb Venturi. Absent: Felicia Case Johnson and Terry O'Brien. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guest: Realtor Rob Frank.

APPROVAL OF AGENDA: TRUSTEE NIEMAN MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

PUBLIC COMMENTS: None.

APPROVAL OF MINUTES: TRUSTEE NIEMAN MOVED TO APPROVE THE BOARD MEETING MINUTES OF JUNE 8, 2020. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

TRUSTEE NIEMAN MOVED TO APPROVE THE AUDIT & FINANCE, BUILDING & GROUNDS AND PRESIDENT'S REPORT MEETING MINUTES OF JUNE 8, 2020. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

PRESENTATION OF BILLS: July disbursements were presented in the amount of \$335,485.81. June payroll was \$111,483.07.

TREASURER'S REPORT: Account balances as of June 30, 2020 were as follows: First Midwest Bank Account=\$137,480.56; Schwab Investment Account=\$6,905,021.25; Schwab Short Term Account=\$5,680,053.17. Real estate taxes in the amount of \$1,997,718.39, and impact fees from the Village of Lindenhurst in the amount of \$400 were also received in June.

APPROVAL OF BILLS: TRUSTEE GALLAHER MOVED TO APPROVE THE BILLS AND TREASURER'S REPORT AS PRESENTED. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

TRUSTEE GALLAGHER MOVED TO TRANSFER \$450,000 FROM THE SCHWAB ACCOUNT TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR JUNE AND DISBURSEMENTS FOR JULY. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

COMMITTEE
REPORTS:

Executive Committee - President's Report – President Gundrum

Nothing to report.

Audit & Finance – Trustee Venturi

Nothing to report.

Building & Grounds -Trustee Gallagher

Nothing to report.

Friends – Trustee Gundrum

President Gundrum reported that the Friends recently conducted interviews with the scholarship candidates.

Director's Report

Director Jacobsen stated that the staff has been extraordinary during the re-opening of the library. The board complimented staff on all their efforts.

COMMUNICATIONS:

The Communication folder consisted of:

- A thank you note from a patron expressing their appreciation to our wonderful staff.
- A thank you card from retired Library Director Lentine expressing her appreciation to the board for their acknowledgement of her work and dedication.

UNFINISHED
BUSINESS:

None.

NEW BUSINESS:

Executive Session – Real Estate (Action)

TRUSTEE NIEMAN MOVED TO GO INTO EXECUTIVE SESSION AT 6:46 PM TO DISCUSS THE BUILDING PRICE REDUCTION OF THE 1001 E. GRAND AVENUE, LAKE VILLA PROPERTY WITH DIRECTOR JACOBSEN, ADMINISTRATIVE SERVICES MANAGER BINKLEY, AND REALTOR ROB FRANK BEING PRESENT. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

TRUSTEE GALLAGHER MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:15 PM. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

TRUSTEE GALLAGHER MOVED TO APPROVE A BUILDING PRICE REDUCTION FOR THE LISTING OF THE 1001 E. GRAND AVENUE, LAKE VILLA PROPERTY TO \$2,495,000. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

Review and Discuss FY20/21 Board Meeting Schedule

The board agreed to table this discussion as Trustee O'Brien was not present at the meeting. Director Jacobsen will poll the board for their availability prior to the next board meeting.

Adopt Tentative Budget & Appropriation Ordinance 20-102 (Action)

TRUSTEE NIEMAN MOVED TO ADOPT THE TENTATIVE BUDGET & APPROPRIATION ORDINANCE 20-102 – AN ORDINANCE TO SET FORTH THE AMOUNT OF FUNDS TO BE BUDGETED AND APPROPRIATED TO DEFRAY THE EXPENSES AND LIABILITIES OF THE LIBRARY DISTRICT. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN

Adopt Annual Maintenance Ordinance 20-101 (Action)

TRUSTEE NIEMAN MOVED TO ADOPT THE ANNUAL MAINTENANCE ORDINANCE 20-101. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5; GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

Review Lake Villa Intergovernmental Agreement for the Park Ave. TIF (Action)

TRUSTEE NIEMAN MOVED TO APPROVE THE LAKE VILLA INTERGOVERNMENTAL AGREEMENT FOR THE PARK AVE. TIF. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 7:26 PM, TRUSTEE NIEMAN MOVED AND TRUSTEE GALLAGHER SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-2: CASE JOHNSON AND O'BRIEN.

The next regular Board Meeting is scheduled for 6:30 PM, August 10, 2020.

Secretary