

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:30 PM on the 8th day of March 2021, by President Gundrum.

Note, due to partial board participation via virtual format, all votes taken were by a roll call vote.

- ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Felicia Case Johnson, Pat Gallagher, Tony Gundrum, Doug Nieman, Barbara Venturi, and Kathleen Rettinger. Absent: Terry O'Brien. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: ICS Owner's Representative Dan Eallonardo, StudioGC Representative Darren Schretter, Realtor Rob Frank, and a visitor.
- APPROVAL OF AGENDA: TRUSTEE NIEMAN MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GALLAGHER SECONDED THE MOTION. Director Jacobsen requested that a slight revision be made to the Executive Session portion of the agenda to read "Consideration of an offer for the purchase of the 1001 E. Grand Ave. property." UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN
- PUBLIC COMMENTS: None.
- CONSENT AGENDA ITEMS: PRESIDENT GUNDRUM PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. February 8, 2021 Board Meeting Minutes
 - ii. February 8, 2021 Audit & Finance, Building & Grounds, Executive and President's Report Meeting Minutes
- PRESENTATION OF BILLS: March disbursements were presented in the amount of \$321,743.36. February payroll was \$105,417.11
- TREASURER'S REPORT: Account balances as of February 28, 2021 were as follows: First Midwest Bank Account=\$494,861.46; Schwab Investment Account=\$7,993,622.31; Schwab Short Term Account=\$3,935,835.21. Impact fees in the amount of \$1,000 from the Village of Lindenhurst were also received in February.
- TRANSFER: A TRANSFER OF \$425,000 FROM THE SCHWAB ACCOUNTS TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR FEBRUARY AND DISBURSEMENTS FOR MARCH.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE NIEMAN MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE CASE JOHNSON SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

COMMITTEE
REPORTS:Executive Committee - President's Report – President Gundrum

Nothing to report.

Audit & Finance – Trustee Venturi

Nothing to report.

Building & Grounds -Trustee Gallagher

Nothing to report.

Friends – Trustee Gundrum

Nothing to report.

Director's Report

Director Jacobsen highlighted the following:

- Staff thanked the board for the lunch that was provided recently.
- The library anticipates returning to regular operating hours on March 15.
- To date, the library has received approximately 97% of levied funding. This is a bit less than received in recent years. The library typically receives approximately 99% of levied funding.

COMMUNICATIONS:

The Communication folder consisted of:

- No items were noted.

UNFINISHED
BUSINESS:

None.

NEW BUSINESS:

Approve Bid for ADA Compliant Walking Path (Action)

TRUSTEE GALLAGHER MOVED TO APPROVE THE BID FROM THE LOWEST RESPONSIBLE, RESPONSIVE BIDDER, CHICAGOLAND PAVING CONTRACTORS, INC., FOR THE CONSTRUCTION OF AN ADA COMPLIANT WALKING PATH ON THE NORTH SIDE OF THE LIBRARY PROPERTY. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSTAIN-1: CASE JOHNSON; ABSENT-1: O'BRIEN.

Approve Contract for Landscaping Services (Action)

TRUSTEE NIEMAN MOVED TO APPROVE THE CONTRACT WITH LANDSCAPE CONCEPTS MANAGEMENT TO PROVIDE LANDSCAPING SERVICES FOR THE LIBRARY PROPERTY FOR AN AMOUNT NOT TO EXCEED \$15,040 FOR THE 2021 SEASON. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

Approve Revised Notary Policy (Action)

TRUSTEE GALLAGHER MOVED TO APPROVE THE REVISED NOTARY POLICY AS PRESENTED AND REVIEWED AT THE FEBRUARY 8, 2021 EXECUTIVE COMMITTEE MEETING. TRUSTEE NIEMAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

Approve Revised Homebound Services Policy (Action)

TRUSTEE NIEMAN MOVED TO APPROVE THE REVISED HOMEBOUND SERVICES POLICY AS PRESENTED AND REVIEWED AT THE FEBRUARY 8, 2021 EXECUTIVE COMMITTEE MEETING. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

Executive Session – Real Estate (Action)

TRUSTEE NIEMAN MOVED TO GO INTO EXECUTIVE SESSION AT 6:58 PM TO DISCUSS THE CONSIDERATION OF AN OFFER FOR THE PURCHASE OF THE 1001 E. GRAND AVE, PROPERTY WITH DIRECTOR JACOBSEN, ADMINISTRATIVE SERVICES MANAGER BINKLEY, AND REALTOR ROB FRANK BEING PRESENT. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE NIEMAN MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:32 PM. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

TRUSTEE RETTINGER MOVED TO APPROVE ALLOWING REALTOR ROB FRANK TO PROCEED WITH PROVIDING A COUNTER OFFER TO THE POTENTIAL BUYER FOR THE PURCHASE OF THE 1001 E. GRAND AVE. PROPERTY. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 7:34PM, TRUSTEE GALLAGHER MOVED AND TRUSTEE RETTINGER SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: CASE JOHNSON, GALLAGHER, GUNDRUM, NIEMAN, RETTINGER, AND VENTURI; NAYS-0; ABSENT-1: O'BRIEN.

The next regular Board Meeting is scheduled for 6:30 PM, April 12, 2021.

Secretary