

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:30 PM on the 17th day of May 2021, by President Gundrum.

ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Felicia Case Johnson, Pat Gallagher, Tony Gundrum, Doug Nieman, Terry O'Brien, Kathleen Rettinger and Barbara Venturi. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Lynn Firman, Nina Kenney, Annie Tillman, Amanda Standerfer, Paul Schreck, Jarrod Smith, and Vanessa Villarreal.

APPROVAL OF AGENDA: TRUSTEE O'BRIEN MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE CASE JOHNSON SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: None.

CONSENT AGENDA ITEMS: PRESIDENT GUNDRUM PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

- APPROVAL OF MINUTES
- i. April 12, 2021 Board Meeting Minutes
 - ii. April 12, 2021 Audit & Finance, Building & Grounds, Executive and President's Report Meeting Minutes
 - iii. April 12, 2021 Executive Session Meeting Minutes
 - iv. April 14, 2021 Strategic Planning Committee Meeting Minutes
 - v. April 26, 2021 Audit & Finance Committee Meeting Minutes

TRUSTEE O'BRIEN MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. TRUSTEE CASE JOHNSON SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

RECOGNITION OF TRUSTEES: On behalf of the board, Trustee Nieman presented the outgoing board members, President Gundrum, Trustee Case Johnson and Trustee O'Brien, with a gift to recognize them for their dedication and efforts while serving on the Board of Trustees.

Adjournment Sine Die.

SWEARING IN OF NEW TRUSTEES: Director Jacobsen swore in newly elected Trustees Paul Schreck, Jarrod Smith and Vanessa Villarreal.

ROLL CALL: Secretary pro temp Jacobsen called roll. The following Trustees answered present: Pat Gallagher, Doug Nieman, Kathleen Rettinger, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Lynn Firman, Nina Kenney, Annie Tillman, Amanda Standerfer, Tony Gundrum and Terry O'Brien.

ELECTION OF OFFICERS: CANDIDATES FOR THE OFFICE OF PRESIDENT WERE NOMINATED. TRUSTEE NIEMAN WAS NOMINATED BY TRUSTEE VENTURI. UPON BEING PUT TO A ROLL VOTE, THE MOTION CARRIED AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VILLARREAL, AND VENTURI; NAYS-0; ABESENT-0. DOUG NIEMAN WAS ELECTED AS PRESIDENT.

CANDIDATES FOR THE OFFICE OF VICE PRESIDENT WERE NOMINATED. TRUSTEE VENTURI WAS NOMINATED BY TRUSTEE NIEMAN. UPON BEING PUT TO A ROLL CALL VOTE, AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VILLARREAL, AND VENTURI; NAYS-0; ABESENT-0. BARB VENTURI WAS ELECTED AS VICE PRESIDENT.

CANDIDATES FOR THE OFFICE OF TREASURER WERE NOMINATED. TRUSTEE SMITH WAS NOMINATED BY TRUSTEE SCHRECK. UPON BEING PUT FOR A ROLL CALL VOTE, AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VILLARREAL, AND VENTURI; NAYS-0; ABESENT-0. JARROD SMITH WAS ELECTED AS TREASURER.

CANDIDATES FOR THE OFFICE OF SECRETARY WERE NOMINATED. TRUSTEE RETTINGER WAS NOMINATED BY TRUSTEE VENTURI. UPON BEING PUT TO A ROLL CALL VOTE, AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VILLARREAL, AND VENTURI; NAYS-0; ABESENT-0. KATHLEEN RETTINGER WAS ELECTED AS SECRETARY.

CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

PRESENTATION OF BILLS: May disbursements were presented in the amount of \$333,983.53. April payroll was \$113,357.89.

TREASURER'S REPORT: Account balances as of April 30, 2021 were as follows: First Midwest Bank Account=\$496,632.52; Schwab Investment Account=\$7,841,652.29; Schwab Short Term Account=\$3,451,956.35. Real Estate Taxes in the amount of \$98,914.62, Replacement Property Taxes in the amount of \$4,192.55, and Impact Fees in the amount of \$1,200 from the Village of Lindenhurst were also received in April.

TRANSFER: A TRANSFER OF \$440,000 FROM THE SCHWAB ACCOUNTS TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR APRIL AND DISBURSEMENTS FOR MAY.

APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE VENTURI MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VILLARREAL, AND VENTURI; NAYS-0; ABESENT-0.

COMMITTEE REPORTS: Executive Committee - President's Report – President Nieman
Nothing to report.

Audit & Finance – Trustee Smith
Nothing to report.

Building & Grounds -Trustee Gallagher
Nothing to report.

Friends

Director Jacobsen stated that he will be attending the Friends meeting this week. President Nieman asked for a volunteer from the board to serve as the board liaison for the Friends group. Trustee Villarreal volunteered to be the liaison.

Director's Report

Nothing to report.

COMMUNICATIONS: The Communication folder consisted of:

- Two thank you cards from patrons expressing their appreciation to the staff at LVDL. The cards also included monetary donations that were used to provide bagels for staff.

UNFINISHED BUSINESS: Strategic Plan Discussion
Amanda Standerfer of Fast Forward Libraries, and strategic planning team members Lynn Firman, Nina Kenney, and Doug Nieman, presented the board with the elements of the new strategic plan, which included the vision, mission and aspirations of the plan. The board will formally approve the strategic plan at the June board meeting.

NEW BUSINESS: None.

PUBLIC COMMENTS: Trustee Schreck inquired as to if the board and committee packets could be provided in a searchable PDF format. The June packets will be prepared in this format.

ADJOURNMENT: There being no further business, at 7:04 PM, TRUSTEE VENTURI MOVED AND TRUSTEE SHCRECK SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:30 PM, June 14, 2021.

Secretary