

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: November 9, 2020

Building & Grounds Committee: (Chairman – Trustee Gallagher)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:15 PM

Public Comments: None

Minutes:

Building & Grounds

Director Jacobsen reported that a 4-wheeler with a snow plow attachment was recently purchased to aid in snow clearing at the library this winter.

Public Comments: None

Adjourned: 7:17 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: November 9, 2020

Director's Report: (Director Jacobsen)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:00 PM

Public Comments: None

Minutes: Director Jacobsen and the Board discussed the COVID-19 Tiered Mitigation Plan of Action due to the continued increase in positivity rates. They also discussed the library's response plan should we migrate to Tier 2 or 3. Staff are working on preparations for a possible return to curbside services.

Public Comments: None

Adjourned: 7:15 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: November 9, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, O'Brien, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:17 PM

Public Comments: None

Minutes: Executive Committee

Director Jacobsen provided the Board with an outline of revisions made to the Personnel Policy Manual throughout 2020. The Board will approve the revised manual at the December Board meeting.

Director Jacobsen presented a proposal to the Board for them to consider regarding increasing the library subsidized portion for dependent medical insurance coverage. Director Jacobsen explained that such an increase would allow LVDL to better align with other area libraries and would also ensure the library is offering an appropriate subsidized amount in order to remain competitive.

After much discussion, the consensus of the Board was to increase the library subsidized portion for dependent medical coverage from 25% to 56%, which is the current average offered by comparable area libraries for dependent coverage.

The Board will approve the increase to the library subsidized portion for dependent medical insurance coverage to 56% at the December Board meeting. The increase will be effective 1/1/21.

Public Comments: None

Adjourned: 7:24 PM

Motions: **Approve Personnel Policy Manual**
Approve Library Subsidized Portion for Dependent Medical Coverage to 56%

Anthony Gundrum
Committee Chairman

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: November 9, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: Case Johnson, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:24PM

Public Comments: None

Minutes:

President's Report

President Gundrum reported that five individuals have picked up petition packets for the three upcoming Board vacancies.

President Gundrum encouraged Board members to reach out to any potential candidates they may know to encourage them to considering running for election.

Public Comments: None

Adjourned: 7:26 PM

Anthony Gundrum
Committee Chairman