

REGULAR MEETING NO. 4

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of October 2021, by President Nieman.

- ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Pat Gallagher, Doug Nieman, Kathleen Rettinger, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Binkley. Guests: Realtor Rob Frank.
- APPROVAL OF AGENDA: TRUSTEE SMITH MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PUBLIC COMMENTS: None.
- CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. September 13, 2021 Board Meeting Minutes
 - ii. September 13, 2021 Audit & Finance, Building & Grounds, Executive Committee and President's Report Meeting Minutes
- PRESENTATION OF BILLS: October disbursements were presented in the amount of \$179,181.59. September payroll was \$116,717.83.
- TREASURER'S REPORT: Account balances as of September 30, 2021 were as follows: First Midwest Bank Account=\$608,433.80; Schwab Investment Account=\$9,847,118.77; Schwab Short Term Account=\$3,913,517.30. Real estate taxes in the amount of \$1,582,991.04, and impact fees from the Village of Lindenhurst in the amount of \$1,000 were also received in September.
- TRANSFER: A TRANSFER OF \$290,000 FROM THE SCHWAB ACCOUNTS TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR SEPTEMBER AND DISBURSEMENTS FOR OCTOBER.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE VENTURI MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABESENT-0.
- COMMITTEE REPORTS:
- Executive Committee - President's Report – President Nieman
Nothing to report.
- Audit & Finance – Trustee Smith
Nothing to report.

Building & Grounds -Trustee Gallagher

Nothing to report.

Friends – Trustee Villarreal

Nothing to report.

Director’s Report

Director Jacobsen highlighted the following items from the Director’s Report:

- Online learning platforms – Director Jacobsen explained that the information included in the report is intended to better prepare the board for potential conversations with the public regarding these types of library services that are offered.
- LVDL is one of five pilot libraries participating in usability testing with Vega Discover to learn if the product is right for the entire CCS consortium of libraries. Vega is an online catalog overlay that is intended to improve the user experience by producing better search results and provide improved usability to patrons when searching for materials. So far, the indications are good.

COMMUNICATIONS:

The Communication folder consisted of:

- An article provided to the board and written by patron Derek Monroe entitled “Japan’s Katrina Moment,” published in the *Institute for Policy Studies*.

UNFINISHED
BUSINESS:

1001 E. Grand Avenue Sale Update – Rob Frank provided the board with an update on the pending sale of the Grand Avenue property. The closing documents have been prepared and signed. A final walk through of the property will take place on October 14th or 15th and the closing is scheduled for October 15, 2021.

NEW BUSINESS:

Enact Ordinance No. 21-108 – Annual Levy Ordinance (Action)

TRUSTEE VENTURI MOVED TO ENACT ANNUAL LEVY ORDINANCE NO. 21-108 – AN ORDINANCE REQUESTING A SUM OF \$4,907,000 TO BE RAISED BY TAXATION AND LEVIED ON ALL TAXABLE PROPERTY IN THE LIBRARY DISTRICT FOR FISCAL YEAR 2022/2023 AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 13, 2021 AUDIT & FINANCE COMMITTEE MEETING. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABESENT-0.

Enact Ordinance No. 21-109 – Abate General Obligation Bond Tax (Action)

TRUSTEE GALLAGHER MOVED TO ENACT ORDINANCE NO. 21-109 – AN ORDINANCE REQUESTING TO ABATE THE GENERAL OBLIGATION LIBRARY BOND TAX FOR FISCAL YEAR 2022/2023 AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 13, 2021 AUDIT & FINANCE COMMITTEE MEETING. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABESENT-0.

Approve Resolution No. 21-103 – Amending Resolution No. 19-R-2 (Action)

TRUSTEE SMITH MOVED TO APPROVE RESOLUTION NO. 21-103 – A RESOLUTION AMENDING RESOLUTION NO. 19-R-2 ADOPTING THE ANTI-HARASSMENT AND ANTI-DISCRIMINATION POLICY BY INCLUDING WORK AUTHORIZATION STATUS AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 13, 2021 EXECUTIVE COMMITTEE MEETING. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Approve Amending Anti-Harassment and Anti-Discrimination Policy (Action)

TRUSTEE SMITH MOVED TO APPROVE AMENDING THE ANTI-HARASSMENT AND ANTI-DISCRIMINATION POLICY BY INCLUDING WORK AUTHORIZATION STATUS AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 13, 2021 EXECUTIVE COMMITTEE MEETING. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: Trustee Schreck asked about the status of the Open Meetings Act training. Director Jacobsen informed the board that the training is still not available through the Illinois States Attorney's Office. Director Jacobsen will continue to monitor the site and inform the board when the training becomes available.

Trustee Schreck inquired about the possibility of the library considering an active bystander type training with a focus on racists acts that may provide safe ways for bystanders to intervene when witnessing acts of racism. Director Jacobsen will discuss this type of training for staff with Learning and Development Coordinator and the Program Specialist for a possible program for the public. Director Jacobsen asked that if board members become aware of programs that they may want the library to consider offering to the public to please inform him.

ADJOURNMENT: There being no further business, at 6:29 PM, TRUSTEE VENTURI MOVED AND TRUSTEE SMITH SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, November 8, 2021.

Secretary