

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: September 14, 2020

Audit & Finance Committee: (Chairman - Trustee Venturi)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:01 PM

Public Comments: None

Minutes: Director Jacobsen and the board discussed the first draft of the 2021-2022 library property tax levy, which should be passed during the October or November board meeting. The board requested that Director Jacobsen provide additional projections for levy for the board to review and discuss at the next board meeting.

Director Jacobsen and the board also discussed the 2021-2022 bond abatement ordinance. The board may choose to abate the bond tax following the passing of the levy.

Public Comments: None

Adjourned: 7:11 PM

Attachments: None

Motions:

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: September 14, 2020

Building & Grounds Committee: (Chairman – Trustee Gallagher)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:11 PM

Public Comments: None

Minutes:

Building & Grounds

Director Jacobsen provided an update on the status of the library landscaping project.

Director Jacobsen and the board had a discussion regarding the Grand Avenue property.

Public Comments: None

Adjourned: 7:29 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: September 14, 2020

Director's Report: (Director Jacobsen)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 6:56 PM

Public Comments: None

Minutes: Director Jacobsen provided the board with an overview of the preliminary short term strategic goals and objectives that the leadership team and staff have been working on developing. He explained that the exercise of creating them is not meant to replace a formal strategic plan, but to identify common goals and objectives to aim toward during COVID with a goal to accomplish them within the next 6 months.

Public Comments: None

Adjourned: 7:01 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: September 14, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:29 PM

Public Comments: None

Minutes:

Executive Committee

Director Jacobsen informed the board that the Preparing and Updating Disclosures policy was recently reviewed. No revisions were made to said policy.

Public Comments: None

Adjourned: 7:30 PM

Motions:

Anthony Gundrum
Committee Chairman

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: September 14, 2020

Executive Committee: (Chairman – President Gundrum)

Attendance:

Committee: Trustees: ~~Case Johnson~~, Gallagher, Gundrum, Nieman, ~~O'Brien~~, Rettinger, and Venturi
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 7:30PM

Public Comments: None

Minutes:

President's Report

President Gundrum thanked the board for their recent input regarding the proposal received for the Grand Avenue property.

Director Jacobsen stated that the library is a designated polling site for the November 3 election. At this time, the library plans to remain open with normal operating hours that day. We were recently contacted by the Lake County Clerk's office and they informed us that all necessary safety measures (PPE, capacity limits, signage, etc.) will be provided and monitored by the election judges.

Public Comments: None

Adjourned: 7:35 PM

Anthony Gundrum
Committee Chairman