

REGULAR MEETING NO. 10

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of April 2022, by President Nieman.

ROLL CALL: Secretary Schreck called roll. The following Trustees answered present: Pat Gallagher, Doug Nieman, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Board Trustee Candidate Jennifer Durot.

APPROVAL OF AGENDA: TRUSTEE SMITH MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION: TRUSTEE VENTURI MOVED TO GO INTO EXECUTIVE SESSION AT 6:02 PM FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR OPEN BOARD VACANCIES, AND THE SELECTION OF A PERSON/S TO FILL A PUBLIC OFFICE WITH DIRECTOR JACOBSEN, ADMINISTRATIVE SERVICES MANAGER BINKLEY AND CANDIDATE DUROT BEING PRESENT. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

TRUSTEE SCHRECK MOVED TO COME OUT OF EXECUTIVE SESSION AT 6:30 PM. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

APPROVAL OF MINUTES

- i. March 14, 2022 Board Meeting Minutes
- ii. March 14, 2022 Audit & Finance, Building & Grounds, and Executive Report Meeting Minutes

PRESENTATION OF BILLS: April disbursements were presented in the amount of \$179,557.26. March payroll was \$120,537.60.

TREASURER'S REPORT: Account balances as of March 31, 2022 were as follows: First Midwest Bank Account=\$624,369.29; Schwab Investment Account=\$10,372,843.20; Schwab Short Term Account=\$2,455,203.14. Real estate taxes in the amount of \$35,916.43, replacement property taxes in the amount of \$6,541.95, and impact fees from the Village of Lindenhurst in the amount of \$600 were also received in March.

TRANSFER: A TRANSFER OF \$300,000 FROM THE SCHWAB ACCOUNTS TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR MARCH AND DISBURSEMENTS FOR APRIL.

APPROVAL OF  
CONSENT AGENDA  
ITEMS:

TRUSTEE VENTURI MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

COMMITTEE  
REPORTS:

Executive Committee - President's Report – President Nieman  
Nothing to report.

Audit & Finance – Trustee Smith  
Nothing to report.

Building & Grounds -Trustee Gallagher  
Nothing to report.

Friends  
Nothing to report.

Director's Report  
Director Jacobsen reported on recent community engagement events including participation in the St. Patrick's Day Parade, and the Community Services Forum hosted by the library. Nineteen organizations including LVDL participated in the forum to share their priorities and to network ideas to better serve our shared communities.

## EXECUTIVE SESSION:

TRUSTEE SCHRECK MOVED TO GO INTO EXECUTIVE SESSION AT 6:40 PM FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR OPEN BOARD VACANCIES, AND THE SELECTION OF A PERSON/S TO FILL A PUBLIC OFFICE WITH DIRECTOR JACOBSEN AND ADMINISTRATIVE SERVICES MANAGER BINKLEY BEING PRESENT. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

TRUSTEE VILLARREAL MOVED TO COME OUT OF EXECUTIVE SESSION AT 8:14 PM. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

Appoint Candidate Jennifer Durot (Action)  
TRUSTEE SMITH MOVED TO APPOINT JENNIFER DUROT TO FILL THE VACANCY CREATED BY THE 3/15/22 RESIGNATION OF BOARD TRUSTEE KATHLEEN RETTINGER THROUGH THE 2023 CONSOLIDATED ELECTION. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

Appoint Candidate Nate Gass (Action)  
TRUSTEE GALLAGHER MOVED TO APPOINT NATE GASS TO FILL THE VACANCY CREATED BY THE 6/30/22 RESIGNATION OF BOARD TRUSTEE PAT GALLAGHER THROUGH THE 2023 CONSOLIDATED ELECTION. TRUSTEE VENTURI SECONDED THE MOTION. UPON

BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

COMMUNICATIONS: The Communication folder consisted of the following:  
Nothing to report.

UNFINISHED  
BUSINESS: None.

NEW BUSINESS: Approve Revised Volunteer Policy (Action)  
TRUSTEE VILLARREAL MOVED TO APPROVE THE REVISED VOLUNTEER POLICY AS PRESENTED AND DISCUSSED AT THE MARCH 14, 2022 COMMITTEE MEETING. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

Approve Revised Meeting Room Policy (Action)  
TRUSTEE VILLARREAL MOVED TO APPROVE THE REVISED MEETING ROOM POLICY AS PRESENTED AND DISCUSSED AT THE MARCH 14, 2022 COMMITTEE MEETING. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A CALL VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

Approve Library Portion of Dental Insurance Coverage (Action)  
TRUSTEE VENTURI MOVED TO APPROVE INCREASING THE LIBRARY PORTION OF DENTAL INSURANCE COVERAGE TO 100% FOR QUALIFYING INDIVIDUAL EMPLOYEES AND 56% FOR DEPENDENT COVERAGE BEGINNING WITH THE FIRST PAY PERIOD OF FISCAL YEAR 2022-2023 AS PRESENTED AND DISCUSSED AT THE MARCH 13, 2022 COMMITTEE MEETING. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: GALLAGHER, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 8:22 PM, TRUSTEE VILLARREAL MOVED AND TRUSTEE SMITH SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, May 9th, 2022.

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Secretary