

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 8th day of August 2022, by Vice President Venturi.

- ROLL CALL: Secretary Pro Tem Villarreal called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Absent: Doug Nieman and Paul Schreck. Also present: Director Mikael Jacobsen and Head of Communications Nina Kenney. Guests: None.
- APPROVAL OF AGENDA: TRUSTEE SMITH MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: NIEMAN AND SCHRECK.
- PUBLIC COMMENTS: None.
- CONSENT AGENDA ITEMS: VICE PRESIDENT VENTURI PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. July 11, 2022 Board Meeting Minutes
 - ii. June 11, 2022 Audit & Finance, Building & Grounds, and Executive Committee Meeting Minutes
- PRESENTATION OF BILLS: August disbursements were presented in the amount of \$234,519.19. July payroll was \$126,977.79.
- TREASURER'S REPORT: Account balances as of July 31, 2022 were as follows: Old National Bank Account=\$444,177.35; Schwab Investment Account=\$10,213,339.79; Schwab Short Term Account=\$3,650,976.53. Real estate taxes in the amount of \$388,849.45, replacement property taxes in the amount of \$7,455.06, and impact fees from the Village of Lindenhurst in the amount of \$1,000.00 were also received in July.
- TRANSFER: A TRANSFER OF \$350,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR JULY AND DISBURSEMENTS FOR AUGUST.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE VILLARREAL MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: DUROT, GASS, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-2: NIEMAN AND SCHRECK.
- COMMITTEE REPORTS: Friends
Director Jacobsen will be attending the next Friends meeting that is scheduled to be held in September. He informed the board that there is a possibility that the Friends group may be dissolving due to lack of interest. Director Jacobsen will report back to the board after the meeting.

Director's Report

Director Jacobsen highlighted the following from his report:

- A celebration will be held on Sunday, August 14th for the opening of the Gallery at the library featuring artwork created by artists who live within Lake Villa Township.
- Review of statistical highlights from FY22.
- Multi-factor authentication (MFA) is in the process of being implemented for enhanced security purposes.

COMMUNICATIONS:

The Communication folder consisted of the following:

- An article entitled "Lake Villa District Library Celebrates Art Collection," published in the *Lake County Journal*.
- A thank you card from an LVDL employee expressing their appreciation to the director and board for investing in staff through benefits and salary increases.
- A certificate of completion to certify that Director Jacobsen completed Directors University 2.0 August 2022.

UNFINISHED
BUSINESS:

None.

NEW BUSINESS:

Adopt Ordinance #22-102 (Action)

TRUSTEE DUROT MOVED TO ADOPT ORDINANCE 22-102 — AN ORDINANCE APPROVING THE TRANSFER OF THE UNEXPENDED FUND BALANCE OF \$72,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND EFFECTIVE JUNE 30, 2022 AS PRESENTED AND DISCUSSED AT THE JULY 11, 2022 COMMITTEE MEETING. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: DUROT, GASS, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-2: NIEMAN AND SCHRECK.

Approve Revised Ethics Statement for Public Library Trustees Policy (Action)

TRUSTEE SMITH MOVED TO APPROVE THE REVISED ETHICS STATEMENT FOR PUBLIC LIBRARY TRUSTEES POLICY AS REVIEWED AND DISCUSSED. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: NIEMAN AND SCHRECK.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

There being no further business, at 6:23 PM, TRUSTEE SMITH MOVED AND TRUSTEE VILLARREAL SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: NIEMAN AND SCHRECK.

The next regular Board Meeting is scheduled for 6:00 PM, September 12th, 2022.

Secretary