

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of July 2022, by President Nieman.

- SWEARING IN OF NEWLY APPOINTED TRUSTEE:** Director Jacobsen swore in newly appointed board trustee Nate Gass.
- ROLL CALL:** Secretary Schreck called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Doug Nieman, Paul Schreck, and Barbara Venturi. Absent: Jarrod Smith and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.
- APPROVAL OF AGENDA:** TRUSTEE VENTURI MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.
- PUBLIC COMMENTS:** None.
- CONSENT AGENDA ITEMS:** PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES**
- i. June 13, 2022 Board Meeting Minutes
 - ii. June 13, 2022 Audit & Finance, Building & Grounds, and Executive Committee Meeting Minutes
- PRESENTATION OF BILLS:** July disbursements were presented in the amount of \$400,465.69. June payroll was \$186,631.66.
- TREASURER'S REPORT:** Account balances as of June 30, 2022 were as follows: First Midwest Bank Account=\$494,535.79; Schwab Investment Account=\$10,154,756.24; Schwab Short Term Account=\$3,593,334.17. Real estate taxes in the amount of \$2,033,126.45 and impact fees from the Village of Lindenhurst in the amount of \$400 were also received in June.
- TRANSFER:** A TRANSFER OF \$360,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR JUNE AND DISBURSEMENTS FOR JULY.
- APPROVAL OF CONSENT AGENDA ITEMS:** TRUSTEE VENTURI MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: DUROT, GASS, NIEMAN, SCHRECK, AND VENTURI; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.
- COMMITTEE REPORTS:** Executive Committee - President's Report – President Nieman
Nothing to report.

Audit & Finance – Trustee Smith

Review of the FY22 unaudited final budget expenditures and income report.

Building & Grounds -Trustee Durot

Director Jacobsen reported that the parking lot sealcoating/stripping project is anticipated to begin July 12.

Andrew Cook, a local Eagle Scout, completed his Eagle Scout Project at the library by building four picnic tables. The tables are located in the grassy area near the south/east corner of the property.

Friends

The Friends held a book sale recently to clear some of the excess inventory of materials. Unsold items were sent to Better World Books.

Director's Report

Director Jacobsen highlighted the following from his report:

- Annual performance evaluations have been administered to all staff.
- June was one of the busiest months we have had at the library since COVID began with a gate count of 14,223.
- Review of FY22 library strategic plan activities report.

COMMUNICATIONS: The Communication folder consisted of the following:
Nothing to report.

UNFINISHED
BUSINESS: None.

NEW BUSINESS: Adopt Tentative Budget & Appropriation Ordinance #22-101 (Action)
TRUSTEE DUROT MOVED TO APPROVE THE TENTATIVE BUDGET & APPROPRIATION ORDINANCE #22-101 AS DISCUSSED ATE THE JUNE 13, 2022 COMMITTEE MEETING. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: DUROT, GASS, NIEMAN, SCHRECK, AND VENTURI; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

Approve Library Furniture International Proposal (Action)

TRUSTEE VENTURI MOVED TO APPROVE THE LIBRARY FURNITURE INTERNATIONAL PROPOSAL TO EXPAND THE IMAGINATIVE PLAY SPACE IN THE YOUTH SERVICES AREA AT A COST OF \$37,665. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: DUROT, GASS, NIEMAN, SCHRECK, AND VENTURI; NAYS-0; ABESENT-2: SMITH AND VILLARREAL.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:30 PM, TRUSTEE VENTURI MOVED AND TRUSTEE DUROT SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, August 8th, 2022.

Secretary