

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 10th day of October 2022, by President Nieman.

- ROLL CALL: Secretary Schreck called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Doug Nieman, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Adult Services Virtual Services Librarian Elizabeth Munoz.
- APPROVAL OF AGENDA: TRUSTEE SMITH MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PUBLIC COMMENTS: None.
- PRESENTATION: Adult Services Virtual Services Librarian Elizabeth Munoz presented the board with an overview on the current eBook and eAudiobook library environment. She explained the lending platforms the library offers, pricing and licensing structures, and provided statistical data on holds and usage.
- CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. September 12, 2022 Board Meeting Minutes
 - ii. September 12, 2022 Audit & Finance, Building & Grounds, Executive, and President’s Report Committee Meeting Minutes
 - iii. September 13, 2022 Special Board Meeting Minutes
- PRESENTATION OF BILLS: October disbursements were presented in the amount of \$170,979.17. September payroll was \$127,889.15.
- TREASURER’S REPORT: Account balances as of September 30, 2022 were as follows: Old National Bank Account=\$521,749.96; Schwab Investment Account=\$9,846,765.20; Schwab Short Term Account=\$4,770,241.32. Real estate taxes in the amount of \$1,743,423.15, and Per Capita Grant funding in the amount of \$58,718.28 were also received in September.
- TRANSFER: A TRANSFER OF \$235,000 FROM THE SCHWAB ACCOUNT TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR SEPTEMBER AND DISBURSEMENTS FOR OCTOBER.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE VENTURI MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

COMMITTEE
REPORTS:Friends

The Friends have a meeting scheduled on Thursday, October 20 to will discuss plans for the upcoming lobby book sale that is scheduled to be held on November 12th.

Director's Report

Director Jacobsen highlighted the following from his report:

- The pilot launch of LVDL's first "Welcome" e-Newsletter is scheduled to be sent very soon.
- Implicit bias training – staff are learning about the concept to take steps to further improve the customer service experience, more deeply consider how staff treat one another, and to inform decision making processes.

COMMUNICATIONS:

The Communication folder consisted of the following:
Nothing to report.

UNFINISHED
BUSINESS:

None.

NEW BUSINESS:

Enact Ordinance No. 22-103 – Annual Levy Ordinance (Action)

TRUSTEE SMITH MOVED TO ENACT ANNUAL LEVY ORDINANCE NO. 22-103 – AN ORDINANCE REQUESTING A SUM OF \$4,907,005 TO BE RAISED BY TAXATION AND LEVIED ON ALL TAXABLE PROPERTY IN THE LIBRARY DISTRICT FOR FISCAL YEAR 2023/2024 AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 12, 2022 COMMITTEE MEETING. TRUSTEE VILLIARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABESENT-0.

Enact Ordinance No. 22-104 – Abate General Obligation Bond Tax (Action)

TRUSTEE DUROT MOVED TO ENACT ORDINANCE NO. 22-104 – AN ORDINANCE REQUESTING TO ABATE THE GENERAL OBLIGATION LIBRARY BOND TAX FOR FISCAL YEAR 2023/2024 AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 12, 2022 COMMITTEE MEETING. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABESENT-0.

Adopt Photography and Video Policy (Action)

TRUSTEE SCHRECK MOVED TO ADOPT THE NEW PHOTOGRAPHY AND VIDEO POLICY AS PRESENTED AND DISCUSSED AT THE SEPTEMBER 12, 2022 COMMITTEE MEETING. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Approve Revised Board/Committee Meeting Schedule (Action)

TRUSTEE VILLARREAL MOVED TO APPROVE AN ADJUSTMENT TO THE BOARD/COMMITTEE MEETING SCHEDULE TO POSTPONE THE MAY 8, 2023 BOARD MEETING TO MAY 15, 2023. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

PUBLIC COMMENTS:

None.

ADJOURNMENT: There being no further business, at 6:47 PM, TRUSTEE VENTURI MOVED AND TRUSTEE SMITH SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, November 14th, 2022.

Secretary Schreck