

Lake Villa District Library  
Board of Trustees  
Audit & Finance Committee  
**Meeting Minutes**

**Date:** March 14, 2022

**Audit & Finance Committee:** (Chairman - Trustee Smith)

**Attendance:**

Committee: Trustees: Gallagher, Nieman, Rettinger, Schreck, Smith, Venturi and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 7:15 PM

**Public Comments:** None

**Minutes:** Trustee Smith informed the board of the scheduled Audit & Finance Committee Meeting on Monday, April 25, 2022 at 6pm. The tentative working budget for fiscal year 2022/2023 will be presented and reviewed.

**Public Comments:** None

**Adjourned:** 7:17 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Building & Grounds Committee  
**Meeting Minutes**

**Date:** March 14, 2022

**Building & Grounds Committee:** (Chairman – Trustee Gallagher)

**Attendance:**

Committee: Trustees: Gallagher, Nieman, ~~Rettinger~~, Schreck, Smith, Venturi and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 7:17 PM

**Public Comments:** None

**Minutes:** Master Outdoor Space Planning Update – The focus group session meetings are scheduled as follows: Staff – 4/22, Patron – 5/4 (two sessions), and Board – 5/9. A large poster of the grounds will be available during the Grapes & Growlers event to allow for those attending the event the opportunity to add ideas via a post-it note. A survey for patrons is currently being designed and will also be available in the near future.

Youth Services directional sign - a bolder color (orange) was selected. The new sign is scheduled to be installed tomorrow. We believe it will be more noticeable than the sign that was previously installed.

Youth Service imaginative play area – we are currently working with Library Furniture International to assist with designing an imaginative play area near the picture books. The area will be designed to create a dedicated space for babies and crawlers. Design plans will be shared with the board.

**Public Comments:** None

**Adjourned:** 7:27 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Director's Report  
**Meeting Minutes**

**Date:** March 14, 2022

**Director's Report:** (Director Jacobsen)

**Attendance:**

Committee: Trustees: Gallagher, Nieman, Rettinger, Schreck, Smith, Venturi and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 7:08 PM

**Public Comments:** None

**Minutes:** The board discussed allowing the consumption and sale of alcohol during the summer concert event that is scheduled to be held on library grounds in August. The consensus of the board was to allow for the sale and consumption of alcohol during the event.

Director Jacobsen requested the board to consider for the Foundation to once again support Summer Reading Program participation by providing a donation of up to \$3,000 to a yet to Be determined local charity/s.

**Public Comments:** None

**Adjourned:** 7:15 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Executive Committee  
**Meeting Minutes**

**Date:** March 14, 2022

**Executive Committee:** (Chairman – President Nieman)

**Attendance:**

Committee: Trustees: Gallagher, Nieman, Rettinger, Schreck, Smith, Venturi and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 7:27 PM

**Public Comments:** None

**Minutes:** Meeting Room Policy and Volunteer Policy Review – Director Jacobsen provided the Board with an overview of the suggested revisions made to the policies. Approval of said policies will be on the April board meeting agenda.

Dental insurance coverage discussion – currently the library does not offer any assistance with dental insurance coverage. Director Jacobsen provided the board with the findings of a survey he conducted on how much other libraries subsidize for dental insurance. As a result, we would like the board to consider offering 100% dental insurance coverage for single care plans and 56% of dental coverage for dependent care plans, which aligns with the current coverage being offered for medical insurance. After much discussion, the board requested that Director Jacobsen obtain information from neighboring libraries (Antioch, Fox Lake, Round Lake and Warren) before they make a decision on possibly offering this additional benefit. Director Jacobsen will share the information he receives at the next board meeting.

**Public Comments:** None

**Adjourned:** 7:46 PM

**Motions:** **Approve revised Meeting Room and Volunteer Policies**