

Lake Villa District Library  
Board of Trustees  
Audit & Finance Committee  
**Meeting Minutes**

**Date:** July 11, 2022

**Audit & Finance Committee:** (Chairman - Trustee Smith)

**Attendance:**

Present: Trustees Durot, Gass, Nieman, Schreck, and Venturi  
Absent: Trustees Smith and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 6:38 PM

**Public Comments:** None

**Minutes:** First Midwest Bank merger with Old National Bank – the library checking account with First Midwest Bank transitioned to Old National Bank on July 11, 2022.

Investment Advisor discussion – Mick informed the board that he intends to proceed with seeking proposals from our current investment advisor and other potential advisors this week. He will share the proposals received with the board in the near future.

**Public Comments:** None

**Adjourned:** 6:40 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Building & Grounds Committee  
**Meeting Minutes**

**Date:** July 11, 2022

**Building & Grounds Committee:** (Chairman – Trustee Durot)

**Attendance:**

Present: Trustees Durot, Gass, Nieman, Schreck, and Venturi  
Absent: Trustees Smith and Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: None

**Convened:** 6:40 PM

**Public Comments:** None

**Minutes:** Outdoor Space Planning Update – Hitchcock Design Group completed the outdoor space plan design program and site analysis map. The program includes a list of goals and attributes that the design must or should have to be successful.

Staff entrance awning – a canvas type awning will be installed outside the staff entrance in the near future to allow for added protection from inclement weather when entering/exiting the building.

**Public Comments:** None

**Adjourned:** 6:45 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Director's Report  
**Meeting Minutes**

**Date:** July 11, 2022

**Director's Report:** (Director Jacobsen)

**Attendance:**

Present: Trustees Durot, Gass, Nieman, Schreck, and Venturi

Absent: Trustees Smith and Villarreal

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

**Convened:** 6:30 PM

**Public Comments:** None

**Minutes:** Director Jacobsen provided the board with a review of the Fiscal Year 2023 Strategic Plan Activities list.

**Public Comments:** None

**Adjourned:** 6:38 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Executive Committee  
**Meeting Minutes**

**Date:** July 11, 2022

**Executive Committee:** (Chairman – President Nieman)

**Attendance:**

Present: Trustees Durot, Gass, Nieman, Schreck, and Venturi

Absent: Trustees Smith and Villarreal

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

**Convened:** 6:47 PM

**Public Comments:** None

**Minutes:** Anti-Harassment Training for board members – the board discussed the possibility of requiring board members to complete annual anti-harassment training. The board also discussed editing the Ethics Statement for Public Library Trustees Policy to include an additional statement that LVDL board members are committed to maintaining an environment that is free of all forms of discrimination and harassment.

Director Jacobsen will draft a suggested revision to the policy for the board to review at the next committee meeting. The statement will include that annual training is available upon request to the Library Director, but is not required.

**Public Comments:** None

**Adjourned:** 6:57 PM

**Motions:**