

REGULAR MEETING NO. 8

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 14th day of February 2022, by President Nieman.

- ROLL CALL: Secretary Rettinger called roll. The following Trustees answered present: Pat Gallagher, Doug Nieman, Kathleen Rettinger, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.
- APPROVAL OF AGENDA: TRUSTEE GALLAGHER MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PUBLIC COMMENTS: None.
- CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. January 10, 2022 Board Meeting Minutes
  - ii. January 10, 2022 Building & Grounds and Executive Committee Meeting Minutes
- PRESENTATION OF BILLS: February disbursements were presented in the amount of \$230,229.95. January payroll was \$117,589.56.
- TREASURER'S REPORT: Account balances as of January 31, 2022 were as follows: First Midwest Bank Account=\$608,626.15; Schwab Investment Account=\$10,714,518.87; Schwab Short Term Account=\$2,953,456.61. Replacement property taxes in the amount of \$4,995.25 and impact fees from the Village of Lindenhurst in the amount of \$600 were also received in January.
- TRANSFER: A TRANSFER OF \$340,000 FROM THE SCHWAB ACCOUNTS TO THE FIRST MIDWEST BANK ACCOUNT TO COVER SALARIES FOR JANUARY AND DISBURSEMENTS FOR FEBRUARY.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE VILLARREAL MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE RETTINGER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.
- COMMITTEE REPORTS:
- Executive Committee - President's Report – President Nieman  
Nothing to report.
- Audit & Finance – Trustee Smith  
Nothing to report.

Building & Grounds -Trustee Gallagher

Nothing to report.

Friends

Director Jacobsen reported that the Friends will be donating \$5,000 to support the LVDL Summer Reading Program.

Director's Report

Director Jacobsen highlighted items from his report:

- Melissa Potoczek-Fiskin began her employment as the new Adult Services Outreach Specialist.
- Ann Grebner is retiring next month with over 26 years of service to LVDL. We wish Ann all the best in her retirement and thank her for the many years of dedicated service.
- Heather Campbell has been hired for the Cataloging Librarian position and will begin her employment at LVDL on March 7.

COMMUNICATIONS: There were no items in Communication folder this month.

UNFINISHED  
BUSINESS: None.

NEW BUSINESS: Approve Intergovernmental Agreement with H.S. Dist #117 (Action)  
TRUSTEE VENTURI MOVED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH CONSOLIDATED HIGH SCHOOL DISTRICT #117 AS PRESENTED AND DISCUSSED AT THE JANUARY 10, 2022 COMMITTEE MEETING. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Approve Intergovernmental Agreement with Community Partners (Action)  
TRUSTEE GALLAGHER MOVED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH COMMUNITY PARTNERS TO PRESENT SUMMER CONCERTS WITHIN THE COMMUNITY. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A CALL VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Adopt Resolution #22-101 (Action)  
TRUSTEE SHRECK MOVED TO ADOPT RESOLUTION #22-101, A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC), AND AUTHORIZING THE DIRECTOR TO ACCEPT AND APPROVE A CONTRACT WITH THE LOWEST ELECTRICITY PROVIDER FOR A PERIOD OF UP TO 36 MONTHS AS PRESENTED AND DISCUSSED AT THE JANUARY 10, 2022 COMMITTEE MEETING. TRUSTEE GALLAGHER SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

Executive Session – Library Director Annual Evaluation (Action)  
TRUSTEE SMITH MOVED TO GO INTO EXECUTIVE SESSION AT 6:10 PM FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. TRUSTEE VILARREAL

SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

TRUSTEE VENTURI MOVE TO COME OUT OF EXECUTIVE SESSION AT 6:30 PM. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

TRUSTEE SCHRECK MOVED TO APPROVE CONTINUING THE DIRECTOR'S EMPLOYMENT AND CHANGING THE STATUS TO "AT WILL" AT THE COMPLETION OF THE PRESENT CONTRACT ON MAY 10, 2022 AT AN ANNUAL RATE OF PAY OF \$123,200 WITH ALL BENEFITS OUTLINED IN THE PERSONNEL POLICY MANUAL. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: GALLAGHER, NIEMAN, RETTINGER, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

**PUBLIC COMMENTS:** President Nieman announced with regret and sadness that Trustee Rettinger tendered her resignation from the Lake Villa District Library Board of Trustees effective March 2022. President Nieman presented Trustee Rettinger with a recognition plaque to acknowledge her dedicated service and commitment to the growth and development of the library while serving on the library board of trustees for nine years. Trustee Rettinger expressed her gratitude for participating in the process of decision making that resulted in a new building that will serve the community for many years. She was happy to have been part of the LVDL board. The board also expressed their appreciation to Trustee Rettinger and wished her all the best.

**ADJOURNMENT:** There being no further business, at 6:37 PM, TRUSTEE SMITH MOVED AND TRUSTEE VILLARREAL SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, March 14th, 2022.

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Secretary