

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 10th day of April 2023, by President Nieman.

- ROLL CALL: Secretary Schreck called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Doug Nieman, Paul Schreck, Jarrod Smith, and Barbara Venturi. Absent: Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Learning & Development Coordinator Nami Quaranta and newly elected Library Board Trustees Joel Beverley and David Swan.
- APPROVAL OF AGENDA: TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.
- PUBLIC COMMENTS: President Nieman congratulated the newly elected Board Trustees Joel Beverley and David Swan.
- PRESENTATION: Nami Quaranta, Learning & Development Coordinator provided the board with an overview of staff and volunteer development efforts.
- CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. March 13, 2023 Board Meeting Minutes
  - ii. March 13, 2023 Building & Grounds, Executive, Friends, and President’s Report Meeting Minutes
- PRESENTATION OF BILLS: April disbursements were presented in the amount of \$172,464.57. March payroll was \$133,962.29.
- TREASURER’S REPORT: Account balances as of March 31, 2023 were as follows: Old National Bank Account=\$462,310.38; Schwab Investment Account=\$10,354,806.95; Schwab Short Term Account=\$2,806,415.96. Real estate taxes in the amount of \$35,379; replacement property taxes in the amount of \$3,593.49; and impact fees from the Village of Lindenhurst in the amount of \$600 were also received in the month of March.
- TRANSFER: A TRANSFER OF \$300,000 FROM THE SCHWAB ACCOUNT TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR MARCH AND DISBURSEMENTS FOR APRIL.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE GASS MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE VENTURI SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: DUROT, GASS, NIEMAN, SCHRECK, SMITH, AND VENTURI; NAYS-0; ABSENT-1: VILLARREAL.

Director's Report

Director Jacobsen highlighted the following from his report:

- New staff Intranet – The HUB.
- Decennial Committee on Local Government Efficiency Act (50 ILCS 70/) – Director Jacobsen explained the requirements of the Act. Under this law, local governments must:
  1. Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023.
  2. Have a committee meet at least three times.
  3. Prepare a written report with recommendations (if any) on efficiencies and increased accountability.
  4. File the report with the county.

To follow this Act, the Board needs to meet three times with the Library Director and two community members. The meetings will take place during a normally scheduled Board meeting. Doug Nieman and Barb Venturi have offered to be the library's two community members.

The first meeting will be an organizational meeting to identify committee members and set deadlines for next steps (gathering information on partnerships for instance). The second meeting will be used to review the information gathered and compile it into a draft report. The third meeting will be to review a final report and approve it.

COMMUNICATIONS: The Communication folder consisted of the following:  
Nothing to report.

UNFINISHED  
BUSINESS: None.

NEW BUSINESS: Approve Revised Meeting Room Policy (Action)  
TRUSTEE DUROT MOVED TO APPROVE THE REVISED MEETING ROOM POLICY AS REVIEWED AND PRESENTED AT THE MARCH 13, 2023 COMMITTEE MEETING. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

Approve Revised Bylaws of the Board of Trustees Policy (Action)  
TRUSTEE SMITH MOVED TO APPROVE THE REVISED BYLAWS OF THE BOARD OF TRUSTEES POLICY AS REVIEWED AND PRESENTED AT THE MARCH 13, 2023 COMMITTEE MEETING. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:44 PM, TRUSTEE VENTURI MOVED AND TRUSTEE SMITH SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, May 15th, 2023.

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Secretary Schreck