

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 9th day of January 2023, by President Nieman.

- ROLL CALL: Secretary Schreck called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Doug Nieman, Paul Schreck, Jarrod Smith, Barbara Venturi, and Vanessa Villarreal. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Adult Services Collection Development Librarian Kelly Ewalt.
- APPROVAL OF AGENDA: TRUSTEE VENTURI MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PUBLIC COMMENTS: None.
- PRESENTATION: Adult Services Collection Development Librarian Kelly Ewalt provided the board with a brief overview of the circulating materials purchasing process and practices of the library.
- CONSENT AGENDA ITEMS: PRESIDENT NIEMAN PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES
- i. December 12, 2022 Board Meeting Minutes
 - ii. December 12, 2022 Audit & Finance, Building & Grounds, Executive Committee, and President’s Report Meeting Minutes
- PRESENTATION OF BILLS: January disbursements were presented in the amount of \$216,733.26. December payroll was \$127,599.51.
- TREASURER’S REPORT: Account balances as of December 31, 2022 were as follows: Old National Bank Account=\$452,778.82; Schwab Investment Account=\$10,234,892.15; Schwab Short Term Account=\$3,677,293.59. Real estate taxes in the amount of \$9,140.19 and replacement property taxes in the amount of \$3,288.46 were also received in December.
- TRANSFER: A TRANSFER OF \$340,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR DECEMBER AND DISBURSEMENTS FOR JANUARY.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE SMITH MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

Director's Report

Director Jacobsen highlighted the following from his report:

- Circulation statistics overview, usage is steadily increasing.
- Recent emergency closing due to weather conditions. The board discussed considerations used in the decision process such as projected weather reports, road conditions, staff and patron safety, other local governmental bodies actions including neighboring libraries, and any other available information. The board agreed that the considerations being used by the director to aid in making the decision to close align with the board.

COMMUNICATIONS: The Communication folder consisted of the following:
Nothing to report.

UNFINISHED
BUSINESS: None.

NEW BUSINESS: Approve Revised Meeting Room Policy (Action)
TRUSTEE VILLARREAL MOVED TO APPROVE THE REVISED MEETING ROOM POLICY AS PRESENTED AND DISCUSSED AT THE DECEMBER 12, 2022 COMMITTEE MEETING. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Executive Session – Potential Litigation – Pursuant to 5 ILCS 120/2(c)(11) (Action)
TRUSTEE SMITH MOVED TO GO INTO EXECUTIVE SESSION AT 6:31 PM PURSUANT TO 5 ILCS 120/2(c)(11) LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, WITH THE BOARD, DIRECTOR JACOBSEN, AND ADMINISTRATIVE SERVICES MANAGER BINKLEY BEING PRESENT. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

TRUSTEE SCHRECK MOVED TO COME OUT OF EXECUTIVE SESSION AT 6:42 PM. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: DUROT, GASS, NIEMAN, SCHRECK, SMITH, VENTURI, AND VILLARREAL; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:42 PM, TRUSTEE SMITH MOVED AND TRUSTEE VILLARREAL SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, February 13th, 2023.