

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: March 13, 2023

Building & Grounds Committee: (Chairman – Trustee Durot)

Attendance:

Present: Trustees Durot, Gass, Nieman, Smith, and Villarreal
Absent: Schreck and Villarreal
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 8:20 PM

Public Comments: None

Minutes: Shelving reconfiguration in Adult A/V area – Director Jacobsen reported that the reconfiguration of the shelving in the Adult A/V area is complete. The shelving is designed to better display the collection and staff believe the new shelving will help to make the A/V area a more useful, patron-friendly space.

Youth Services program room flooring – the new flooring was installed in the YS program room. We believe this type of flooring will be a better solution for use of the space.

Outdoor Space Plan public meeting – the public meeting for the 95% completion report for the outdoor space plan is scheduled to be held on March 23.

Public Comments: None

Adjourned: 8:24 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: March 13, 2023

Director's Report: (Director Jacobsen)

Attendance:

Present: Trustees Durot, Gass, Nieman, Smith, and Villarreal
Absent: Schreck and Villarreal
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 8:16 PM

Public Comments: None

Minutes: Foundation donation/support to the Summer Reading Program – Following additional consideration and discussion after the February committee meeting, library staff would like to hold off on purchasing t-shirts for summer reading participants. Instead, staff would like to request a donation for a Summer Reading Celebration following the end of the program. The consensus of the board was in support of a \$2,000 donation from the Foundation, as well as a \$1,000 donation to the Lake Villa Food Pantry.

Upcoming staff presentations to the board – Director Jacobsen reported that Nami Quaranta, Learning & Development Coordinator, will present at the April board Meeting, and Nina Kenney, Head of Communications will present at the May board meeting.

Public Comments: None

Adjourned: 8:20 PM

Motions: Approve for the Foundation to donate \$2,000 toward an end of Summer Reading Program Celebration and a \$1,000 donation to the Lake Villa Food Pantry

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: March 13, 2023

Executive Committee: (Chairman – President Nieman)

Attendance:

Present: Trustees Durot, Gass, Nieman, Smith, and Villarreal

Absent: Schreck and Villarreal

Ex Officio: Jacobsen

Also Present: Binkley

Guests: Visitor

Convened: 8:24 PM

Public Comments: None

Minutes: Board Bylaws Policy - the board reviewed the revised policy. The revised policy will be on the agenda for approval at the April board meeting.

Meeting Room Policy – the board considered a possible revision to the policy regarding meeting room usage by businesses. Based on the discussion, Director Jacobsen will revise the policy and provide it to the board for review and approval at the April board meeting.

Public Comments: None

Adjourned: 8:35 PM

Motions: **Approve revised Board Bylaws Policy and Meeting Room Policy**

Lake Villa District Library
Board of Trustees
Friends Committee
Meeting Minutes

Date: March 13, 2023

Friends Committee:(Chairman – Trustee Gass)

Attendance:

Present: Trustees Durot, Gass, Nieman, Smith, and Villarreal
Absent: Schreck and Villarreal
Ex Officio: Jacobsen
Also Present: Binkley
Guests: Visitor

Convened: 8:36 PM

Public Comments: None

Minutes: It is anticipated that the new Friends' treasurer will be attending the next Friends' meeting.

Public Comments: None

Adjourned: 8:36 PM

Motions:

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: March 13, 2023

**Executive
Committee:** (Chairman – President Nieman)

Attendance:

Present: Trustees Durot, Gass, Nieman, Smith, and Villarreal

Absent: Schreck and Venturi

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 8:37 PM

Public Comments: None

Minutes:

President Nieman mentioned that the recent St. Patrick's Day parade was a very nice event. It was good to see the library represented in the event and for staff to volunteer to participate.

Public Comments: None

Adjourned: 8:37 PM

Motions: