

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of September 2023, by President Schreck.

ROLL CALL: Secretary Villarreal called roll. The following Trustees answered present: Nate Gass, Paul Schreck, Jarrod Smith, David Swan, and Vanessa Villarreal. Absent: Joel Beverley and Jennifer Durot. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Elizabeth Brantner, Digital Services Coordinator.

APPROVAL OF AGENDA: TRUSTEE VILLARREAL MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: BEVERLEY AND DUROT.

PUBLIC COMMENTS: None.

PRESENTATION: Digital Services Coordinator Elizabeth Brantner presented the board with an overview of the library's new staff internal communication/intranet tool named the HUB.

CONSENT AGENDA ITEMS: PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

Trustee Beverly arrived at 6:27 PM.

APPROVAL OF MINUTES

- i. August 14, 2023 Board Meeting Minutes
- ii. August 14, 2023 Audit & Finance, Building & Grounds, Executive, and President's Report Meeting Minutes
- iii. August 21, 2023 Budget & Appropriation Hearing Meeting Minutes

PRESENTATION OF BILLS: September disbursements were presented in the amount of \$173,721.10. August payroll was \$136,132.84.

TREASURER'S REPORT: Account balances as of August 31, 2023 were as follows: Old National Bank Account=\$497,847.69; Schwab Investment Account=\$10,334,916.45; Schwab Short Term Account=\$3,459,979.22. Real estate taxes in the amount of \$32,117.79; replacement property taxes in the amount of \$1,207.35; IL Per Capita Grant in the amount of \$58,718.28; impact fees from the Village of Lindenhurst in the amount of \$1,200.00; and misc. income in the amount of \$1,841.55 were also received in the month of August.

TRANSFER: A TRANSFER OF \$250,000 FROM THE SCHWAB ACCOUNT TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR AUGUST AND DISBURSEMENTS FOR SEPTEMBER.

APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE SMITH MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, SCHRECK, SMITH, SWAN, AND VILLARREAL; NAYS-0; ABSENT-1: DUROT.

Director's Report

Director Jacobsen highlighted the following from his report:

- Recent hoax bomb threats received by several area public libraries.
- Final stats from the summer reading program.
- An interest rate adjustment for the library checking account.

COMMUNICATIONS:

The Communication folder consisted of the following:

- A thank you note from the Lindenhurst pageant queens for the use of space in the library. "This library is truly a gem for the community!"
- A thank you note from the students of Allendale for the use of the computers and for library staff working with them.

UNFINISHED
BUSINESS:

None.

NEW BUSINESS:

Approve Adjusting the Date of the January 2024 Board/Committee Meeting (Action)
TRUSTEE GASS MOVED TO APPROVE ADJUSTING THE DATE OF THE JANUARY 8, 2024 BOARD/COMMITTEE MEETING DATE TO JANUARY 15, 2024. TRUSTEE VILLARREAL SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.

Approve Resolution #23-102 (Action)

TRUSTEE VILLARREAL MOVED TO APPROVE RESOLUTION #23-102 – A RESOLUTION AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR ADMINISTRATIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.

Approve Resolution #23-103 (Action)

TRUSTEE GASS MOVED TO APPROVE RESOLUTION #23-102 – A RESOLUTION AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.


PUBLIC COMMENTS:

None.

ADJOURNMENT:

There being no further business, at 6:49 PM, TRUSTEE VILLARREAL MOVED AND TRUSTEE BEVERLEY SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.

The next regular Board Meeting is scheduled for 6:00 PM, October 9th, 2023.


Secretary *Pro Tem*