

MINUTES January 15, 2024

REGULAR MEETING NO. 7

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 15th day of January 2024, by President Schreck.

- ROLL CALL:** Secretary Pro Tem Swan called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Paul Schreck, Jarrod Smith, and David Swan. Absent: Nate Gass and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley.
- APPROVAL OF AGENDA:** TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND VILLARREAL.
- PUBLIC COMMENTS:** None.
- CONSENT AGENDA ITEMS:** PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES**
- i. December 11, 2023 Board Meeting Minutes
 - ii. December 11, 2023 Building & Grounds, Friends, and President's Report Meeting Minutes
- PRESENTATION OF BILLS:** January disbursements were presented in the amount of \$198,829.59. December payroll was \$137,365.38.
- TREASURER'S REPORT:** Account balances as of December 31, 2023 were as follows: Old National Bank Account=\$460,994.32; Schwab Investment Account=\$11,735,285.02; Schwab Short Term Account=\$3,069,306.08. Real estate taxes in the amount of \$49,705.87; replacement property taxes in the amount of \$1,926.34; miscellaneous income in the amount of \$892.06; and impact fees from the Village of Lindenhurst in the amount of \$400.00 were also received in the month of December.
- TRANSFER:** A TRANSFER OF \$335,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR DECEMBER AND DISBURSEMENTS FOR JANUARY.
- APPROVAL OF CONSENT AGENDA ITEMS:** TRUSTEE SMITH MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-2: GASS AND VILLARREAL.

Director's Report

Director Jacobsen highlighted the following from his report:

- Review of library visit statistics for calendar year 2023. Overall, there was a 22.2% increase in visits over last year for a total of 162,758 visits.
- Strategic Plan – the leadership team is in the process of finalizing the revised plan for FY25. The revised plan will be presented to the board in the near future.

COMMUNICATIONS: The Communication folder consisted of the following:

- A holiday card from a library patron expressing their appreciation to library staff for help with printing – “Your staff is very friendly and kind.”
- Books We Loved in 2023 – a guide providing titles that LVDL staff enjoyed, created for both Adult and Youth patrons.

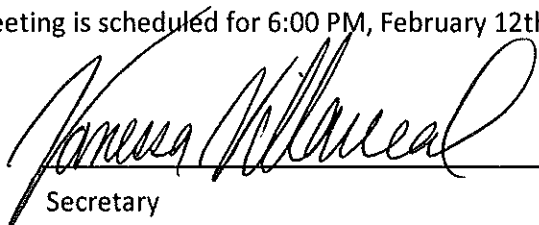
UNFINISHED
BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:27 PM, TRUSTEE SMITH MOVED AND TRUSTEE BEVERLEY SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, February 12th, 2024.


Secretary