

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 14th day of April 2025, by President Schreck.

ROLL CALL: Secretary Pro Tem Gass called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Paul Schreck, and David Swan. Absent: Joel Beverley, Jarrod Smith, and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Dave Frigo - Hitchcock Design Group, Dan Eallonardo - Independent Construction Services, Darren Schretter – Studio GC, and Trustee-Elect Denise Ruby.

Trustee Beverley arrived at 6:03 pm.

APPROVAL OF AGENDA: TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SMITH AND VILLARREAL.

PUBLIC COMMENTS: None.

Trustee Smith arrived at 6:08 pm.

Dan Eallonardo of Independent Construction Services and Dave Frigo of Hitchcock Design Group presented an overview of the bids received for Phase II of the Outdoor Space Plan and provided the board with a recommendation for the selection of the contractor for the project. The board discussed and considered the various alternate options. Following the discussion, the consensus of the board was to include all of the alternate options with the exception of option #8-projection screen.

Accept Total Bid – Phase II Outdoor Space Plan (Action)

TRUSTEE SMITH MOVED TO ACCEPT THE TOTAL BID, INCLUDING SELECTED ALTERNATE OPTIONS (#1-CONCRETE COLOR IN READING ROOM AREA, #2-CONCRETE COLOR IN COURTYARD AREAS, #3-ADA RAMP IRRIGATION, #4- HOBBIT INSPIRED HOUSE IRRIGATION, #5-HOBBIT INSPIRED HOUSE ACCENT LIGHTING, #6-WATER FEATURE POOL TIERS, AND #7-ENGRAVED PAVERS) FROM BOLLER CONSTRUCTION FOR PHASE II OF THE OUTDOOR SPACE PLAN FOR A COST NOT TO EXCEED \$2,572,550. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN ; NAYS-0; ABSENT-1: VILLARREAL.

Accept the Total Furniture Package for Phase II Outdoor Space Plan (Action)

TRUSTEE DUROT MOVED TO APPROVE THE TOTAL FURNITURE PACKAGE FOR PHASE II OF THE OUTDOOR SPACE PLAN FOR A COST NOT TO EXCEED \$135,000. TRUSTEE SMITH SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN ; NAYS-0; ABSENT-1: VILLARREAL.

Approve Material Testing Services with CGMT, Inc. (Action)

TRUSTEE DUROT MOVED TO APPROVE MATERIAL TESTING SERVICES WITH CGMT, INC. FOR PHASE II OF THE OUTDOOR SPACE PLAN FOR A COST NOT TO EXCEED \$22,250. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: DUROT, BEVERLEY, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

APPROVAL OF
MINUTES:

- i. March 10, 2025 Board Meeting Minutes
- ii. March 10, 2025 Audit & Finance, Building & Grounds, Executive, Foundation and President's Report Meeting Minutes

CONSENT AGENDA
ITEMS:

PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

TREASURER'S
REPORT:

Account balances as of March 31, 2025 were as follows: Old National Bank Account=\$524,190.24; Schwab Investment Account=\$13,522,078.44; Schwab Short Term Account=\$1,312,387.85. Replacement property taxes in the amount of \$1,264.61 were received in the month of March.

TRANSFER:

A TRANSFER OF \$370,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR MARCH AND DISBURSEMENTS FOR APRIL.

APPROVAL OF
CONSENT AGENDA
ITEMS:

TRUSTEE DUROT REQUESTED TO AMEND THE MOTION FOR THE APPROVAL OF THE CONSENT AGENDA ITEMS TO ALLOW FOR SEPARATE VOTING FOR THE APPROVAL OF THE MINUTES AND THE APPROVAL OF THE BILLS, TREASURER'S REPORT, AND TRANSFER DUE TO HER ABSENCE FROM THE MARCH MEETING.

APPROVAL OF
MINUTES

TRUSTEE SMITH MOVED TO APPROVE THE MARCH 10, 2025 BOARD MEETING MINUTES AND THE MARCH 10, 2025 AUDIT & FINANCE, BUILDING & GROUND, EXECUTIVE, FOUNDATION, AND PRESIDENT'S REPORT COMMITTEE MEETING MINUTES. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSTAIN-1; ABSENT-1: VILLARREAL.

APPROVAL OF
BILLS/TREASURER'S
REPORT/TRANSFER:

TRUSTEE SMITH MOVED TO APPROVE THE BILLS, THE TREASURER'S REPORT, AND THE TRANSFER OF \$370,000 AS PRESENTED. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: VILLARREAL.

Director's Report

Director Jacobsen highlighted the following from his report:

- Reminder that the library will be closed for Staff Development Day on Friday, May 2. Board members are welcome to attend.
- Some library staff recently participated in the Lake Villa St. Patrick's Day parade. It was a fun event and fortunately the weather was good!

COMMUNICATIONS:

The Communication folder consisted of the following:

- A thank you note from patrons (and cookie trays to share with staff) acknowledging National Library Week and thanking staff for the service they provide.

- A thank you note and decorated hearts from Early Learning Village expressing their appreciation to LVDL for all the help the library provides.
- An article entitled, "Inspirations in Watercolor – Exhibit Artists to Give Demo at Lake Villa District Library," published in the *Daily Herald*.

UNFINISHED
BUSINESS:

President Schreck asked about the status of the automatic doors for the restrooms. Director Jacobsen mentioned that an estimated cost for the project has been included in the budget for fiscal year 2026. We intend to seek quotes for the project in June.

NEW BUSINESS:

Approve Revised Lobby Table Policy (Action)

TRUSTEE SMITH MOVED TO APPROVE THE REVISED LOBBY TABLE POLICY AS PRESENTED AND DISCUSSED DURING THE MARCH 10, 2025 COMMITTEE MEETING. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYES-0; ABSENT-1: VILLARREAL .

Approve Revised Programming Policy (Action)

TRUSTEE BEVERLEY MOVED TO APPROVE THE REVISED PROGRAMMING POLICY AS PRESENTED AND DISCUSSED DURING THE MARCH 10, 2025 COMMITTEE MEETING. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYES-0; ABSENT-1: VILLARREAL .

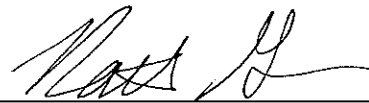
PUBLIC COMMENTS:

None.

ADJOURNMENT:

There being no further business, at 6:57 PM, TRUSTEE SMITH MOVED AND TRUSTEE SWAN SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: VILLARREAL .

The next regular Board Meeting is scheduled for 6:00 PM, on May 19th, 2025.



Secretary