

Lake Villa District Library  
Board of Trustees  
Director's Report  
**Meeting Minutes**

**Date:** April 14, 2025

**Director's Report:** (Director Jacobsen)

**Attendance:**

Present: Trustees Beverley, Durot, Gass, Schreck, Smith, and Swan

Absent: Trustees Villarreal

Ex Officio: Jacobsen

Also Present: Binkley

Guests: Trustee-Elect Ruby

**Convened:** 7:00 PM

**Public Comments:** None

**Minutes:** Strategic Planning Activities FY26 – Director Jacobsen reported that the Leadership Team is currently developing strategic activities for the next fiscal year. He anticipates providing the final list of activities to the board by the June board meeting.

Institute for Museum and Library Services (IMLS) Executive Order - Director Jacobsen referenced the recent executive order that was issued. At this time, it is uncertain what effect it may have on LVDL. Significant concern has been expressed by the ALA, ILA, RAILS, the Illinois Secretary of State (State Librarian), and other library organizations. Director Jacobsen will continue to monitor the situation and provide updates to the board as they become available.

**Public Comments:** None

**Adjourned:** 7:06 PM

**Motions:**

**Lake Villa District Library  
Board of Trustees  
Audit & Finance Committee  
Meeting Minutes**

**Date:** April 14, 2025

**Audit & Finance Committee:** (Chairman - Trustee Smith)

**Attendance:**

Present: Trustees Beverley, Durot, Gass, Schreck, Smith, and Swan  
Absent: Trustees Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: Trustee-Elect Ruby

**Convened:** 7:06 PM

**Public Comments:** None

**Minutes:** Fiscal Year 2026 Working Budget – Director Jacobsen reported that he is finalizing the working budget for FY26. He also reminded the board about the special A&F committee meeting scheduled for April 28<sup>th</sup> where the draft budget will be presented and discussed.

**Public Comments:** None

**Adjourned:** 7:09 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Executive Committee  
**Meeting Minutes**

**Date:** April 14, 2025

**Executive Committee:** (Chairman – President Schreck)

**Attendance:**

Present: Trustees Beverley, Durot, Gass, Schreck, Smith, and Swan  
Absent: Trustees Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: Trustee-Elect Ruby

**Convened:** 7:09 PM

**Public Comments:** None

**Minutes:** The following policies were scheduled for review with no suggested revisions made to the policies:

- Group Visits Policy
- Chain of Command Policy
- Volunteer Policy
- Compensation Philosophy and Policy

**Public Comments:** None

**Adjourned:** 7:12 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
Foundation Committee  
**Meeting Minutes**

**Date:** April 14, 2025

**Attendance:**

Present: Trustees Beverley, Durot, Gass, Schreck, Smith, and Swan  
Absent: Trustees Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: Trustee-Elect Ruby

**Convened:** 7:12 PM

**Public Comments:** None

**Minutes:** Foundation Monthly Financial Reports – The board reviewed the financial report, which included income received, disbursements made, and the account balance for the month of March 2025.

**Public Comments:** None

**Adjourned:** 7:15 PM

**Motions:**

Lake Villa District Library  
Board of Trustees  
President's Report  
**Meeting Minutes**

**Date:** April 14, 2025

**Executive Committee:** (Chairman – President Schreck)

**Attendance:**

Present: Trustees Beverley, Durot, Gass, Schreck, Smith, and Swan  
Absent: Trustees Villarreal  
Ex Officio: Jacobsen  
Also Present: Binkley  
Guests: Trustee-Elect Ruby

**Convened:** 7:15 PM

**Public Comments:** None

**Minutes:** Board Election Results and Upcoming Officer Elections – Trustees Schreck, Smith, and Trustee-Elect Ruby were congratulated. The elected board members will be sworn in at the May 19th board meeting, after which elections for the roles of President, Vice-President, Treasurer, and Secretary will take place.

President Schreck noted that although *Robert's Rules of Order* is the framework used during meetings, he appreciates and encourages board members' willingness to share ideas openly during meeting.

**Public Comments:** None

**Adjourned:** 7:19 PM

**Motions:**