

MINUTES August 11, 2025

REGULAR MEETING NO. 2

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of August 2025, by President Schreck.

- ROLL CALL: Secretary Swan called roll. The following Trustees answered present: Jennifer Durot, Nate Gass, Denise Ruby, Jarrod Smith, Paul Schreck, and David Swan. Absent: Joel Beverley. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.
- APPROVAL OF AGENDA: TRUSTEE SMITH MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: BEVERLEY.
- PUBLIC COMMENTS: None.
- PROGRESS REPORT OF PHASE II: Director Jacobsen provided the board with a progress report on Phase II of the outdoor space plan.
- CONSENT AGENDA ITEMS: PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.
- APPROVAL OF MINUTES:
 - i. July 14, 2025 Board Meeting Minutes
 - ii. July 14, 2025 Audit & Finance (amended), Building & Grounds, Executive, Foundation, and President's Report Meeting Minutes (amended)
- PRESENTATION OF BILLS: August disbursements were presented in the amount of \$410,034.86. July payroll was \$153,377.10.
- TREASURER'S REPORT: Account balances as of July 31, 2025 were as follows: Old National Bank Account=\$538,048.55 Schwab Investment Account=\$13,227,071.19; Schwab Short Term Account=\$2,460,956.86. Real estate taxes in the amount of \$90,788.46, replacement property taxes in the amount of \$3,309.04, and impact fees from the Village of Lindenhurst in the amount of \$1,800.00 were received in the month of July.
- TRANSFER: A TRANSFER OF \$550,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR JULY AND DISBURSEMENTS FOR AUGUST.
- APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE DUROT MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS AMENDED. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 6: DUROT, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: BEVERLEY.

Director's Report

Director Jacobsen highlighted the following from his report:

- The Summer Reading Program surpassed 4,100 sign-ups breaking last year's record! Adult and Youth Services Program Librarians, Claire and Jared, will be attending the September board meeting to provide the board with a full report.

- Anticipated health insurance rates for 2026.
- A one-page data snapshot titled *LVDL Highlights* designed to share engaging and informative insights on library usage with our patrons.

COMMUNICATIONS: The Communication folder consisted of the following:

- A thank you note from an LVDL employee to the Director and Board expressing their gratitude.

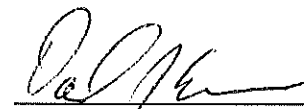
UNFINISHED
BUSINESS: None.

NEW BUSINESS: Adopt Ordinance #25-103 (Action)
TRUSTEE SMITH MOVED TO ADOPT ORDINANCE #25-103 – AN ORDINANCE AUTHORIZING THE TRANSFER OF \$380,000 OF UNEXPENDED FUNDS FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND AS PRESENTED AND DISCUSSED AT THE JULY 14, 2025 COMMITTEE MEETING. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: DUROT, GASS RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: BEVERLEY.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:36 PM, TRUSTEE GASS MOVED AND TRUSTEE SMITH SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: BEVERLEY .

The next regular Board Meeting is scheduled for 6:00 PM, on September 8th, 2025.


Secretary