

MINUTES February 10, 2025

REGULAR MEETING NO. 8

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:03 PM on the 10th day of February 2025, by President Schreck.

ROLL CALL: Secretary Pro Tem Gass called roll. The following Trustees answered present: Joel Beverley, Nate Gass, Paul Schreck, and David Swan. Absent: Jennifer Durot, Jarrod Smith, and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.

APPROVAL OF AGENDA: TRUSTEE GASS MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-4; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

PUBLIC COMMENTS: None.

APPROVAL OF MINUTES:

- i. January 13, 2025 Board Meeting Minutes
- ii. January 13, 2025 Audit & Finance, Building & Grounds, Executive, Foundation and President's Report Meeting Minutes

CONSENT AGENDA ITEMS: PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

TREASURER'S REPORT: Account balances as of January 31, 2025 were as follows: Old National Bank Account=\$520,463.44; Schwab Investment Account=\$13,273,699.41; Schwab Short Term Account=\$1,950,671.67. Property taxes in the amount of \$1,060.86; replacement property taxes in the amount of \$3,069.20; and impact fees in the amount of \$2,900 were received in the month of January.

TRANSFER: A TRANSFER OF \$350,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR JANUARY AND DISBURSEMENTS FOR FEBRUARY.

APPROVAL OF CONSENT AGENDA ITEMS: TRUSTEE GASS MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: BEVERLEY, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

Director's Report

Director Jacobsen highlighted the following from his report:

- Review of the circulation statistics for the graphic novel and manga collections.
- A summary of the detailed report provided by Nina Kenney, Head of Communications, regarding exploring eNews vendors.

COMMUNICATIONS: The Communication folder consisted of the following:

- A letter from a patron expressing their love and appreciation to the leadership and staff of LVDL.

- A letter from the Veterans of Foreign Wars Auxiliary #4308 with a donation to the Youth Services Department to purchase books on patriotism that will be added to the collection.

UNFINISHED
BUSINESS: None.

NEW BUSINESS: Approve Resolution #25-01 (Action)
TRUSTEE BEVERLEY MOVED TO APPROVE RESOLUTION #25-01 – A RESOLUTION AUTHORIZING THE LIBRARY DIRECTOR TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ELECTRICITY FROM THE LOWEST COST ELECTRICITY PROVIDER FOR THE PURPOSE OF POWER THROUGH THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) BID PROCESS. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: BEVERLEY, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

Executive Session – Library Director Annual Evaluation (Action)
TRUSTEE GASS MOVED TO GO INTO EXECUTIVE SESSION AT 6:46 PM FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: BEVERLEY, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

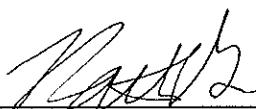
TRUSTEE SWAN MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:54 PM. TRUSTEE SCHRECK SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: BEVERLEY, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

Approve Director's Compensation (Action)
TRUSTEE GASS MOVED TO APPROVE THE DIRECTOR'S COMPENSATION AT THE RATE OF \$141,000 PER YEAR PLUS A \$1,000 BONUS WITH ALL BENEFITS OUTLINED IN THE PERSONNEL POLICY MANUAL. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-4: BEVERLEY, GASS, SCHRECK, AND SWAN; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 7:58 PM, TRUSTEE GASS MOVED AND TRUSTEE BEVERLEY SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-4; NAYS-0; ABSENT-3: DUROT, SMITH, AND VILLARREAL.

The next regular Board Meeting is scheduled for 6:00 PM, March 10th, 2025.


Secretary