

MINUTES May 19, 2025

REGULAR MEETING NO. 11

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:01 PM on the 19th day of May 2025, by President Schreck.

ROLL CALL: Secretary Pro Tem Gass called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, and Paul Schreck. Absent: David Swan and Vanessa Villarreal. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Trustee-Elect Ruby and family members, Trustee Smith's family members, Head of Communications, Nina Kenney.

APPROVAL OF AGENDA: TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SWAN AND VILLARREAL.

PUBLIC COMMENTS: None.

APPROVAL OF MINUTES:

- i. April 14, 2025 Board Meeting Minutes
- ii. April 14, 2025 Audit & Finance, Executive, Foundation and President's Report Meeting Minutes
- iii. April 28, 2025 Audit & Finance Committee Meeting Minutes

TRUSTEE SMITH MOVED TO APPROVE THE APRIL 14, 2025 BOARD MEETING MINUTES, THE APRIL 14, 2025 AUDIT & FINANCE, EXECUTIVE, FOUNDATION, AND PRESIDENT'S REPORT COMMITTEE MEETING MINUTES, AND THE APRIL 28, 2025 AUDIT & FINANCE COMMITTEE MEETING MINUTES. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: SWAN AND VILLARREAL.

RECOGNITION OF TRUSTEES: On behalf of the board, Director Jacobsen recognized Secretary Villarreal for her dedication and efforts while serving on the library Board of Trustees.

Adjournment Sine Die.

SWEARING IN OF NEW TRUSTEES: Director Jacobsen swore in newly elected Trustees Denise Ruby, Paul Schreck and Jarrod Smith.

ROLL CALL: Secretary Pro Tem Jacobsen called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Denise Ruby, Paul Schreck, and Jarrod Smith. Absent: David Swan. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: None.

ELECTION OF OFFICERS: CANDIDATES FOR THE OFFICE OF PRESIDENT WERE NOMINATED. TRUSTEE SCHRECK WAS NOMINATED BY TRUSTEE SMITH AND SECONDED BY TRUSTEE BEVERLEY. UPON BEING PUT TO A ROLL VOTE, THE MOTION CARRIED. AYES- 6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SMITH; NAYS-0; ABSENT-1: SWAN. TRUSTEE SCHRECK WAS ELECTED AS PRESIDENT.

CANDIDATES FOR THE OFFICE OF VICE PRESIDENT WERE NOMINATED. TRUSTEE GASS WAS NOMINATED BY TRUSTEE SMITH, SECONDED BY TRUSTEE DUROT. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SMITH; NAY-0; ABSENT-1: SWAN. TRUSTEE GASS WAS ELECTED AS VICE PRESIDENT.

CANDIDATES FOR THE OFFICE OF SECRETARY WERE NOMINATED. TRUSTEE SWAN WAS NOMINATED BY TRUSTEE GASS, SECONDED BY TRUSTEE SMITH. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SMITH; NAYS-0; ABSENT-1: SWAN. TRUSTEE SWAN WAS ELECTED AS SECRETARY.

CANDIDATES FOR THE OFFICE OF TREASURER WERE NOMINATED. TRUSTEE SMITH WAS NOMINATED BY TRUSTEE SCHRECK, SECONDED BY TRUSTEE BEVERLEY. UPON BEING PUT FOR A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SMITH; NAYS-0; ABSENT-1: SWAN. TRUSTEE SMITH WAS ELECTED AS TREASURER.

Vice President Gass was Secretary Pro Tem for the remainder of the meeting.

CONSENT AGENDA
ITEMS:

PRESIDENT SCHRECK PRESENTED THE CONSENT AGENDA ITEMS AND THE BOARD ADOPTED THE ITEMS.

PRESENTATION OF
BILLS:

May disbursements were presented in the amount of \$350,035.25. April payroll was \$214,496.31.

TREASURER'S
REPORT:

Account balances as of April 30, 2025 were as follows: Old National Bank Account=\$469,187.29 Schwab Investment Account=\$13,537,587.48; Schwab Short Term Account=\$955,987.42. Real estate taxes in the amount of \$38.74, replacement property taxes in the amount of \$1,200.04, impact fees from the Village of Lindenhurst in the amount of \$1,400, and impact fees from the Village of Round Lake Beach in the amount of \$35,496 were also received in the month of April.

TRANSFER:

A TRANSFER OF \$515,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR APRIL AND DISBURSEMENTS FOR MAY.

APPROVAL OF
CONSENT AGENDA
ITEMS:

TRUSTEE DUROT MOVED TO APPROVE THE CONSENT AGENDA ITEMS. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES- 6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SMITH; NAYS-0; ABSENT-1: SWAN.

Director's Report

Director Jacobsen highlighted the following from his report:

- The recent Millburn Exhibit that LVDL partnered with the Historical Millburn Community Association to host an exhibit at the library showcasing images, artifacts and stories from the Millburn area. The exhibit was very well done and enjoyed by many visitors.

COMMUNICATIONS: The Communication folder consisted of the following:

- An article entitled, "\$2.57 Million Bid Award for Second Phase of Lake Villa District Library's Outdoor Space Plan," published in the *Daily Herald*.
- An article entitled, "Boller Construction selected to Complete Library's Outdoor Space Project," published in the *Lake County Journal*.

UNFINISHED
BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:23 PM, TRUSTEE GASS MOVED AND TRUSTEE BEVERLEY SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SWAN .

The next regular Board Meeting is scheduled for 6:00 PM, on June 9th, 2025.


Secretary