

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 13th day of April 2026, by President Schreck.

- ROLL CALL: Secretary Swan called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Denise Ruby, Paul Schreck, and David Swan. Absent: Jarrod Smith. Also present: Director Mikael Jacobsen and Administrative Services Manager Binkley. Guests: A visitor from the public.
- APPROVAL OF AGENDA: TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SMITH.
- PUBLIC COMMENTS: The visitor introduced himself and explained he was interested in attending the meeting to learn more about library board meetings as he is currently enrolled in an MLIS program.
- PROGRESS OF PHASE II: Director Jacobsen provided the Board with a progress update on Phase II of the outdoor space plan. He reported that the entry arbor has been installed; the water feature has been started and the rocks have been secured; site furnishings have been installed; the quoted pavers have been installed; concrete has been installed to the pavilion foundations; additional punch list items continue to be addressed. We anticipate a soft opening of the outdoor space on April 15th.
- APPROVAL OF CHANGE ORDER #5: TRUSTEE SWAN MOVED TO APPROVE CHANGE ORDER #5 IN THE TOTAL AMOUNT OF \$102,210 INCORPORATING STAIR FIRE RATE DOOR, FRAME AND OPENER AS PRESENTED AND DISCUSSED AT THE MARCH 9, 2026 BOARD MEETING. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SWAN; NAYS-0; ABSENT-1: SMITH.
- APPROVAL OF CHANGE ORDER #6: TRUSTEE GASS MOVED TO APPROVE CHANGE ORDER #6 IN THE TOTAL AMOUNT OF \$4,718 INCORPORATING OUT-OF-SCOPE CHANGES TO THE VESTIBULE DOOR LOCKING SYSTEMS AND PANIC DEVICES. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SWAN; NAYS-0; ABSENT-1: SMITH.
- FLAG POLE DISCUSSION: The Board reviewed the possibility of installing an additional flagpole on the Great Lawn in the outdoor area. After considering various factors, the Board decided not to proceed at this time.
- APPROVAL OF MINUTES: TRUSTEE GASS MOVED TO APPROVE THE BOARD MEETING MINUTES OF MARCH 9, 2026, AND THE AUDIT & FINANCE, EXECUTIVE, AND FOUNDATION MEETING MINUTES OF MARCH 9, 2026. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SMITH.
- PRESENTATION OF BILLS: April disbursements were presented in the amount of \$281,467.01. March payroll was \$227,917.66.

- TREASURER'S REPORT: Account balances as of March 31, 2026 were as follows: Old National Bank Account=\$525,965.76; Schwab Investment Account=\$11,603,266.71; Schwab Short Term Account=\$1,081,524.42. Real estate taxes in the amount of \$101.17; replacement property taxes in the amount of \$1,038.21; and impact fees in the amount of \$1,800.00 from the Village of Lindenhurst were also received in the month of March.
- TRANSFER: A TRANSFER OF \$500,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR MARCH AND DISBURSEMENTS FOR APRIL.
- APPROVAL OF BILLS, TREASURER'S REPORT, AND TRANSFER: TRUSTEE DUROT MOVED TO APPROVE THE BILLS, TREASURER'S REPORT, AND THE TRANSFER OF \$500,000 AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, AND SWAN. NAYS-0; ABSENT-1: SMITH.
- Director's Report
Director Jacobsen highlighted the following from his report:
- Implementation of BiblioCore, LVDL's new catalog overlay.
 - LVDL's participation in the recent St. Patrick's Day Parade.
- COMMUNICATIONS: The Communication folder consisted of the following:
- Nothing to report.
- UNFINISHED BUSINESS: None.
- NEW BUSINESS: Approve Bylaws of the Board of the Lake Villa Public Library District Policy (Action)
TRUSTEE GASS MOVED TO APPROVE THE REVISED BYLAWS OF THE BOARD OF THE LAKE VILLA PUBLIC LIBRARY DISTRICT POLICY AS REVIEWED AND DISCUSSED AT THE MARCH 9, 2026 COMMITTEE MEETING. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SMITH.
- Approve Revised Meeting Room Policy (Action)
TRUSTEE DUROT MOVED TO APPROVE THE REVISED MEETING ROOM POLICY AS REVIEWED AND DISCUSSED AT THE MARCH 9, 2026 COMMITTEE MEETING. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SMITH.
- PUBLIC COMMENTS: The visitor stated he is very excited to see the new outdoor space. He is very impressed with everything offered at the library.
- ADJOURNMENT: There being no further business, at 6:51 PM, TRUSTEE BEVERLEY MOVED AND TRUSTEE GASS SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: SMITH.

The next regular Board Meeting is scheduled for 6:00 PM, on May 11, 2026.