

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:01 PM on the 9th day of February 2026, by President Schreck.

ROLL CALL: Secretary Swan called roll. The following Trustees answered present: Nate Gass, Denise Ruby, Paul Schreck and David Swan. Absent: Jennifer Durot, Joel Beverley, and Jarrod Smith. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Independent Construction Services representative Dan Eallonardo (remote).

APPROVAL OF AGENDA: TRUSTEE RUBY MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-4; NAYS-0; ABSENT-3: DUROT, BEVERLEY, AND SMITH.

Trustee Smith arrived at 6:02 pm.

PUBLIC COMMENTS: None.

PROGRESS OF PHASE II: Independent Construction Services representative Dan Eallonardo presented the Board with a progress update on Phase II of the outdoor space plan, including a review of the issues log, change order No. 4, and the contingency summary. He reported that installation of the shade structures is scheduled to begin this week and is expected to be completed within the next few weeks.

Dan also outlined the option and associated costs to replace the entryway wall outside the Youth Services Department to improve ADA accessibility and comply with current fire rating code requirements. The estimated lead time for materials is approximately 16 weeks, with installation requiring several additional weeks. Given this timeline, it was recommended that the project be deferred until late August or September to avoid disruption to the summer reading program. The current contract with Boller Construction would remain open for the project. As a result of the delayed timeline to start the project, the estimated cost will also be confirmed with Boller.

Trustee Beverley arrived at 6:18 pm.

Following extensive discussion, the Board reached a consensus to proceed with pursuing the enhancement at the additional cost.

APPROVAL OF CHANGE ORDER #4: TRUSTEE SMITH MOVED TO APPROVE CHANGE ORDER #4 IN THE TOTAL AMOUNT OF \$15,882 INCORPORATING CHANGES TO THE STAGE STEEL HEIGHT, ADA ACCESS RAMP, ADDITIONAL SIDEWALK, AND HOBBIT HOUSE DOOR KNOB. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: DUROT.

- APPROVAL OF MINUTES: TRUSTEE GASS MOVED TO APPROVE THE BOARD MEETING MINUTES OF JANUARY 12, 2026, AND THE AUDIT & FINANCE, BUILDING AND GROUNDS, EXECUTIVE, FOUNDATION, AND PRESIDENT’S REPORT MEETING MINUTES OF JANUARY 12, 2026. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.
- PRESENTATION OF BILLS: February disbursements were presented in the amount of \$329,597.55. January payroll was \$152,448.60.
- TREASURER’S REPORT: Account balances as of January 31, 2026 were as follows: Old National Bank Account=\$619,641.22; Schwab Investment Account=\$11,738,380.14; Schwab Short Term Account=\$1,800,796.47. Real estate taxes in the amount of \$44.14, and replacement property tax in the amount of \$3,286.12 were received in the month of January.
- TRANSFER: A TRANSFER OF \$480,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR JANUARY AND DISBURSEMENTS FOR FEBRUARY.
- APPROVAL OF BILLS, TREASURER’S REPORT, AND TRANSFER: TRUSTEE SMITH MOVED TO APPROVE THE BILLS, TREASURER’S REPORT, AND THE TRANSFER OF \$480,000 AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN. NAYS-0; ABSENT-1: DUROT.
- Director’s Report  
Director Jacobsen highlighted the following from his report:
- Review of A/V statistics.
  - Wellness Insurance Network Board – Director Jacobsen’s term on the WIN Board will be ending in a few months. If no other candidate express interest, Director Jacobsen plans to run for another 4-year term.
- COMMUNICATIONS: The Communication folder consisted of the following:
- An article entitled “Hear Blues Band at Library’s ‘Grapes & Growlers’ Event,” published in the *Daily Herald*.
  - A letter from the Lake Villa Historical Society announcing upcoming events.
- UNFINISHED BUSINESS: None.
- NEW BUSINESS: Approve Patron Behavior Policy (Action)  
TRUSTEE GASS MOVED TO APPROVE THE REVISED PATRON BEHAVIOR POLICY AS REVIEWED AND DISCUSSED AT THE JANUARY 12, 2026 COMMITTEE MEETING. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN. NAYS-0; ABSENT-1: DUROT.

Executive Session - Library Director Annual Evaluation (Action)

TRUSTEE BEVERLEY MOVED TO GO INTO EXECUTIVE SESSION (Section 5 ILCS 120/2(c)(1) AT 7:20 PM FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: DUROT.

TRUSTEE SMITH MOVED TO COME OUT OF EXECUTIVE SESSION AT 8:13 PM. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: DUROT.

Approve Director's Compensation (Action)

TRUSTEE SMITH MOVED TO APPROVE THE DIRECTOR'S COMPENSATION AT THE RATE OF \$155,000 PER YEAR WITH ALL BENEFITS OUTLINED IN THE PERSONNEL POLICY MANUAL. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-6: BEVERLEY, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-1: DUROT.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 8:21 PM, TRUSTEE RUBY MOVED AND TRUSTEE GASS SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-6; NAYS-0; ABSENT-1: DUROT.

The next regular Board Meeting is scheduled for 6:00 PM, on March 9, 2026.

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Secretary