

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: February 9, 2026

Audit & Finance Committee: (Chair - Trustee Smith)

Attendance:

Present: Trustees Beverley, Gass, Ruby, Schreck, Smith, and Swan
Absent: Trustees Durot
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 8:27 PM

Public Comments: None

Minutes: Revised 6-Month Review of the Library's Working Budget Expenditures – Director Jacobsen presented a revised working budget format that now includes prior fiscal year expenditures for comparison with the current year. The board expressed that this comparative information would be a useful tool.

Quarterly Investment Statements – Trustee Smith reviewed the quarterly investment statements and provided an overview of account performance and activity.

Public Comments: None

Adjourned: 8:35 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: February 9, 2026

Director's Report: (Director Jacobsen)

Attendance:

Present: Trustees Beverley, Gass, Ruby, Schreck, Smith, and Swan
Absent: Trustee Durot
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 8:22 PM

Public Comments: None

Minutes: Preliminary Community Survey Data Results - Director Jacobsen presented highlights of the recent community survey results. Staff are currently conducting a comprehensive review and analysis of the data. A detailed report will be provided to the board at an upcoming meeting. Overall, the results the community is very satisfied and appreciative of library's efforts.

Public Comments: None

Adjourned: 8:27 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: February 9, 2026

Executive Committee: (Chair – President Schreck)

Attendance:

Present: Trustees Beverley, Gass, Ruby, Schreck, Smith, and Swan
Absent: Trustee Durot
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 8:35 PM

Public Comments: None

Minutes: Library Bill of Rights Policy – the policy was reviewed with no revisions suggested.

Freedom to Read Policy – the policy was reviewed with no revisions suggested.

Progressive Discipline Policy – recommended edits were reviewed and discussed. The revised policy will be on the March board meeting agenda for approval.

Public Comments: None

Adjourned: 8:38 PM

Motions: **Approve Revised Progressive Discipline Policy**

Lake Villa District Library
Board of Trustees
Foundation Committee
Meeting Minutes

Date: February 9, 2026

Attendance:

Present: Trustees Beverley, Gass, Ruby, Schreck, Smith, and Swan
Absent: Trustee Durot
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 8:38 PM

Public Comments: None

Minutes: Foundation Monthly Financial Reports – The board reviewed the financial report, which included income received, disbursements made, and the account balance for the month of January 2026.

Grapes & Growlers Event – Director Jacobsen reminded the board of the upcoming Event on Friday, February 20th.

Public Comments: None

Adjourned: 8:43 PM

Motions:

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: February 9, 2026

Executive Committee: (Chair – President Schreck)

Attendance:

Present: Trustees Beverley, Gass, Ruby, Schreck, Smith, and Swan
Absent: Trustee Durot
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 8:43 PM

Public Comments: None

Minutes: Representative Joyce Mason Meeting – Trustee Schreck and Director Jacobsen shared details of a recent meeting they attended with Representative Mason and representatives from other area libraries. During the meeting, they discussed challenges libraries are currently facing, as well as the legislative priorities identified by the Illinois Library Association. They noted that Representative Mason was receptive, demonstrated a willingness to listen to constituents, and expressed strong support for libraries.

Public Comments: None

Adjourned: 8:47 PM

Motions: