MINUTES June 8, 2026

REGULAR MEETING NO. 12

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 8th day of June 2026, by President Schreck.

ROLL CALL:	Secretary Swan called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Denise Ruby, Paul Schreck, and David Swan. Absent: Nate Gass and Jarrod Smith. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guest: A visitor from the public.
APPROVAL OF AGENDA:	TRUSTEE BEVERLEY MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.
PUBLIC COMMENTS:	None.
PROGRESS OF PHASE II:	Director Jacobsen provided the Board with a progress update on Phase II of the outdoor space plan. He reported on the status of completing the punch list items. Overall, the project is very near completion, pending receipt of the as-built documents, warranties, and operation and maintenance manuals.
APPROVAL OF CHANGE ORDER #7:	TRUSTEE DUROT MOVED TO APPROVE CHANGE ORDER #7 IN THE TOTAL AMOUNT OF $637 INCORPORATING AN ADDITIONAL GATE DROP ROD. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, RUBY, SCHRECK, AND SWAN; NAY-O; ABSENT-2: GASS AND SMITH.
APPROVAL OF MINUTES:	TRUSTEE DUROT MOVED TO APPROVE THE BOARD MEETING MINUTES OF MAY 11, 2026, AND THE AUDIT & FINANCE, BUILDING & GROUNDS, EXECUTIVE, FOUNDATION AND PRESIDENT'S REPORT MEETING MINUTES OF MAY 11, 2026. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.
PRESENTATION OF BILLS:	June disbursements were presented in the amount of $239,195.96. May payroll was $150,841.77.
TREASURER'S REPORT:	Account balances as of May 31, 2026 were as follows: Old National Bank Account=$707,761.00; Schwab Investment Account=$11,454,214.03; Schwab Short Term Account=$359,560.33. Real estate taxes in the amount of $240,950.74, replacement property taxes in the amount of $4,217.53, and misc. income in the amount of $72,000.00 was received in the month of May.
TRANSFER:	A TRANSFER OF $315,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR MAY AND DISBURSEMENTS FOR JUNE.
APPROVAL OF BILLS, TREASURER'S REPORT, AND TRANSFER:	TRUSTEE RUBY MOVED TO APPROVE THE BILLS, TREASURER'S REPORT, AND THE TRANSFER OF $315,000 AS PRESENTED. TRUSTEE BEVERLEY SECONDED THE MOTION.

UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, RUBY, SCHRECK, AND SWAN. NAYS-0; ABSENT-2: GASS AND SMITH.

Director's Report
Director Jacobsen highlighted the following from his report:

- LVDL's 2026 Summer Reading Program, "Camp Read-A-Lot," is off to a great start with more than 2,000 sign-ups in its first four days-surpassing last year's record at the same point.
- The Bibliocore implementation has been delayed until June 16 due to the discovery of some unexpected issues with the configuration.

COMMUNICATIONS: The Communication folder consisted of the following:

- Nothing to report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Approve Working Budget for FY 2026/2027 (Action)
TRUSTEE BEVERLEY MOVED TO APPROVE THE WORKING BUDGET FOR FISCAL YEAR 2026/2027 AS PRESENTED AND DISCUSSED MAY 11, 2026 AND APRIL 27, 2026 COMMITTEE MEETINGS. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, RUBY, SCHRECK, AND SWAN; NAYS-0; ABSENT-2: GASS AND SMITH.

Approve Proposed Salary Pay Scale for FY 2026/2027 (Action)
TRUSTEE RUBY MOVED TO APPROVE THE PROPOSED SALARY PAY SCALE FOR FISCAL YEAR 2026/2027 AS PRESENTED AND DISCUSSED AT THE MAY 11, 2026 AND APRIL 27, 2026 COMMITTEE MEETINGS. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, RUBY, SCHRECK, AND SWAN; NAYS-0; ABSENT-2: GASS AND SMITH.

Approve Non-Resident Fee for FY 2026/2027 (Action)
TRUSTEE BEVERLEY MOVED TO APPROVE THE NON-RESIDENT FEE OF $407 AS PRESENTED AND DISCUSSED AT THE MAY 11, 2025 COMMITTEE MEETING. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL VOTE, THE MOTION CARRIED. AYES-5: BEVERLEY, DUROT, RUBY, SCHRECK, AND SWAN; NAYS-0; ABSENT-2: GASS AND SMITH.

Approve Board/Committee Meeting Schedule for FY 2026/2027 (Action)
TRUSTEE DUROT MOVED TO APPROVE THE FISCAL YEAR 2026/2027 BOARD/COMMITTEE MEETING SCHEDULE AS PRESENTED AND REVIEWED AT THE MAY 11, 2026 COMMITTEE MEETING. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.

Trustee Appointment of Secretary's Audit
Trustee Ruby volunteered and President Schreck appointed Trustee Smith to perform the Secretary's Audit of reviewing the board meeting minutes for fiscal year 2025/2026 after the July Board meeting is held.

Semi-Annual Review of Executive Session Meeting Minutes (Action)
TRUSTEE DUROT MOVED TO RELEASE THE FEBRUARY 9, 2026 EXECUTIVE SESSION MEETING MINUTES AND TO DESTROY ALL EXECUTIVE SESSION AUDIO RECORDINGS RECORDED PRIOR TO DECEMBER 2024. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.

Set Date for Budget & Appropriation Hearing (Action)
TRUSTEE SWAN MOVED TO SET THE MEETING DATE FOR THE BUDGET & APPROPRIATION HEARING FOR AUGUST 24, 2026 AT 6:00 PM. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.

Approve Revised Vehicle Use Policy (Action)
TRUSTEE DUROT MOVED TO APPROVE THE REVISED VEHICLE USE POLICY AS PRESENTED AND DISCUSSED AT THE MAY 11, 2026 COMMITTEE MEETING. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:42 PM, TRUSTEE BEVERLEY MOVED AND TRUSTEE SWAN SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-5; NAYS-0; ABSENT-2: GASS AND SMITH.

The next regular Board Meeting is scheduled for 6:00 PM, on July 13, 2026.

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Secretary