

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: June 8, 2026

Audit & Finance Committee: (Chair - Trustee Smith)

Attendance:

Present: Trustees Beverley, Durot, Ruby, Schreck, and Swan
Absent: Trustees Gass and Smith
Ex Officio: Jacobsen
Also Present: Binkley
Guests: A visitor from then public

Convened: 6:55 PM

Public Comments: None

Minutes: Tentative Budget & Appropriation (B&A) Ordinance & Estimate of Revenues – Director Jacobsen presented the tentative B&A ordinance along with the estimate of revenues for fiscal year 2026/2027. He explained that this process establishes the maximum amounts the library is authorized to spend within each budget category without requiring further board approval. Typically, the appropriated amounts are set at 20% above the budgeted figures to allow flexibility, though some categories may have a larger buffer to accommodate unexpected expenses. The tentative ordinance is scheduled to be considered for adoption at the July board meeting, with the public hearing date set for August 24.

.02% Maintenance Levy Ordinance – Director Jacobsen explained that this ordinance permits the library district to levy an additional tax of .02% on the value of all the taxable property in the district. While the levy only needs to be passed once every three years to retain the option of utilizing it in the future, the board is encouraged to adopt it annually. Although it was approved in FY26, passing the ordinance each year helps to simplify accounting practices.

Public Comments: None

Adjourned: 7:04 PM

Motions: **Adopt Tentative Budget & Appropriation Ordinance 26-103**
Adopt .02% Maintenance Levy Ordinance 26-102

**Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes**

Date: June 8, 2026

Building & Grounds Committee: (Chair – Trustee Durot)

Attendance:

Present: Trustees Beverley, Durot, Ruby, Schreck, and Swan
Absent: Trustees Gass and Smith
Ex Officio: Jacobsen
Also Present: Binkley
Guests: A visitor from the public

Convened: 7:04 PM

Public Comments: None

Minutes: The Grand Opening and Ribbon Cutting Ceremony celebrating the completion of the outdoor improvements project was held on Sunday, June 7, from 1:00 to 3:00 p.m. The event was well attended, with an estimated 250–300 guests joining the celebration. Director Jacobsen and Board members shared their observations and reflections on the event, noting the enthusiastic community response and positive feedback received from attendees. Overall, the celebration was a great success and appeared to be enjoyed by all who participated.

Public Comments: None

Adjourned: 7:10 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: June 8, 2026

Director's Report: (Director Jacobsen)

Attendance:

Present: Trustees Beverley, Durot, Ruby, Schreck, and Swan

Absent: Trustees Gass and Smith

Ex Officio: Jacobsen

Also Present: Binkley

Guests: A visitor from the public

Convened: 6:46 PM

Public Comments: None

Minutes: Fiscal Year 2026-2027 Upcoming Strategic Activities - Director Jacobsen provided the board with the list of strategic activities that staff have committed to addressing in FY26/27.

Public Comments: None

Adjourned: 6:55 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: June 8, 2026

**Executive
Committee:** (Chair – President Schreck)

Attendance:

Present: Trustees Beverley, Durot, Ruby, Schreck, and Swan
Absent: Trustees Gass and Smith
Ex Officio: Jacobsen
Also Present: Binkley
Guests: A visitor from the public

Convened: 7:10 PM

Public Comments: None

Minutes: Reference Service Policy Review – the policy was reviewed with no revisions suggested.

Public Comments: None

Adjourned: 7:11 PM

Motions:

Lake Villa District Library
Board of Trustees
Foundation Committee
Meeting Minutes

Date: June 8, 2026

Attendance:

Present: Trustees Beverley, Durot, Ruby, Schreck, and Swan
Absent: Trustees Gass and Smith
Ex Officio: Jacobsen
Also Present: Binkley
Guests: A visitor from the public

Convened: 7:11 PM

Public Comments: None

Minutes: Foundation Monthly Financial Reports – The board reviewed the financial report, which included income received, disbursements made, and the account balance for the month of May 2026.

Public Comments: None

Adjourned: 7:13 PM

Motions: