

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 11th day of May 2026, by President Schreck.

- ROLL CALL: Secretary Swan called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Denise Ruby, Paul Schreck, Jarrod Smith, and David Swan. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Binkley.
- APPROVAL OF AGENDA: TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PUBLIC COMMENTS: None.
- PROGRESS OF PHASE II: Director Jacobsen provided the Board with a progress update on Phase II of the outdoor space plan. He reported that a master list of punch list items is being created. Aside from these items being addressed, the project is nearly complete.
- APPROVAL OF MINUTES: TRUSTEE GASS MOVED TO APPROVE THE BOARD MEETING MINUTES OF APRIL 13, 2026, THE AUDIT & FINANCE, BUILDING & GROUNDS, EXECUTIVE, AND FOUNDATION MEETING MINUTES OF APRIL 13, 2026, AND THE AUDIT & FINANCE COMMITTEE MEETING MINUTES OF APRIL 27, 2026. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
- PRESENTATION OF BILLS: May disbursements were presented in the amount of \$523,412.62. April payroll was \$150,664.88.
- TREASURER'S REPORT: Account balances as of April 30, 2026 were as follows: Old National Bank Account=\$632,417.99; Schwab Investment Account=\$11,562,556.11; Schwab Short Term Account=\$588,123.15. Replacement property taxes in the amount of \$1,714.30 were received in the month of April.
- TRANSFER: A TRANSFER OF \$670,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR APRIL AND DISBURSEMENTS FOR MAY.
- APPROVAL OF BILLS, TREASURER'S REPORT, AND TRANSFER: TRUSTEE BEVERLEY MOVED TO APPROVE THE BILLS, TREASURER'S REPORT, AND THE TRANSFER OF \$670,000 AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, SMITH, AND SWAN. NAYS-0; ABSENT-0.

Director's Report

Director Jacobsen highlighted the following from his report:

- Staff Development Day held on April 17.
- Meeting with Hey & Associates to review and discuss a care plan for new rain gardens and natural areas.
- Strategic activities for FY 2027.

## COMMUNICATIONS:

The Communication folder consisted of the following:

- A thank you note from a young patron praising the “fancy yard” at the library and how much fun they have here.
- A letter to the board from an LVDL employee expressing their gratitude for the board’s support of staff pursuing education opportunities through the tuition reimbursement program. The employee recently obtained their Library Technical Assistant certification.

UNFINISHED  
BUSINESS:

None.

## NEW BUSINESS:

Approve Revised Information Display Area Policy (Action)

TRUSTEE GASS MOVED TO APPROVE THE REVISED INFORMATION DISPLAY AREA POLICY AS REVIEWED AND DISCUSSED AT THE APRIL 13, 2026 COMMITTEE MEETING. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

Adopt Americans with Disabilities Act Compliance Policy (Action)

TRUSTEE DUROT MOVED TO ADOPT THE NEWLY CREATED AMERICANS WITH DISABILITIES ACT COMPLIANCE POLICY AS REVIEWED AND DISCUSSED AT THE APRIL 13, 2026 COMMITTEE MEETING. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

## PUBLIC COMMENTS:

None.

## ADJOURNMENT:

There being no further business, at 6:29 PM, TRUSTEE DUROT MOVED AND TRUSTEE GASS SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, on June 8, 2026.

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Secretary