

Lake Villa District Library
Board of Trustees
Audit & Finance Committee
Meeting Minutes

Date: May 11, 2026

Audit & Finance Committee: (Chair - Trustee Smith)

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan
Absent: None
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 6:33 PM

Public Comments: None

Minutes: Working Budget – Director Jacobsen explained that he made a slight reduction to the amount being budgeted for IMRF expenses due to the IMRF contribution rates being lower than anticipated. As a result, the salary budget will be adjusted slightly.

The board reviewed the Nonresident Fees and Developer Donation schedule for fiscal year 2027. The quarterly investment reports were also reviewed. Director Jacobsen will ask Investment Advisor Lee Nysted to attend a future board meeting, likely in September or October.

Public Comments: None

Adjourned: 6:40 PM

Motions: **Approve FY27 Working Budget, Proposed Pay Scale, and Nonresident Fees**

Lake Villa District Library
Board of Trustees
Building & Grounds Committee
Meeting Minutes

Date: May 11, 2026

Building & Grounds Committee: (Chair – Trustee Durot)

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan
Absent: None
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 6:46 PM

Public Comments: None

Minutes: Trustee Smith reported that while recently visiting the library, he noticed what appeared to be a clogged drain spout near the main entrance area. Director Jacobsen will report the issue to the Facility Manager.

Public Comments: None

Adjourned: 6:47 PM

Motions:

Lake Villa District Library
Board of Trustees
Director's Report
Meeting Minutes

Date: May 11, 2026

Director's Report: (Director Jacobsen)

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan

Absent: None

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 6:30 PM

Public Comments: None

Minutes: Illinois Legislative Developments – Director Jacobsen informed the board about two legislative efforts that may affect libraries. He explained that HB4261 would increase the statutory funding levels for the public library per capita grants, library system grants, and school library grants. For public libraries, the per capita grant maximum would rise from \$1.475 to \$1.77 per resident. This could increase the grant to LVDL by \$11,743, about 20% annually. The bill has passed the House and is currently assigned in the Senate appropriations process.

HB5236 addresses library eBook and digital audiobook licensing practices. The bill seeks to prohibit contract terms that unfairly restrict library lending operations, confidentiality protections, or reasonable access to digital materials. It is intended to improve libraries' ability to negotiate sustainable terms for eContent and reduce some of the pricing and usage constraints often faced by public libraries. The bill passed the House unanimously (99-0-1) and is now before the Senate Assignments Committee.

Public Comments: None

Adjourned: 6:33 PM

Motions:

Lake Villa District Library
Board of Trustees
Executive Committee
Meeting Minutes

Date: May 11, 2026

Executive Committee: (Chair – President Schreck)

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan

Absent: None

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 6:42 PM

Public Comments: None

Minutes: Vehicle Use Policy Review – The revised policy was reviewed and discussed. Approval of the policy will be on the June board meeting agenda.

Public Comments: None

Adjourned: 6:45 PM

Motions: **Approve Revised Vehicle Use Policy**

Lake Villa District Library
Board of Trustees
Foundation Committee
Meeting Minutes

Date: May 11, 2026

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan
Absent: None
Ex Officio: Jacobsen
Also Present: Binkley
Guests: None

Convened: 6:47 PM

Public Comments: None

Minutes: Foundation Monthly Financial Reports – The board reviewed the financial report, which included income received, disbursements made, and the account balance for the month of April 2026.

Public Comments: None

Adjourned: 6:49 PM

Motions:

Lake Villa District Library
Board of Trustees
President's Report
Meeting Minutes

Date: May 11, 2026

Executive Committee: (Chair – President Schreck)

Attendance:

Present: Trustees Beverley, Durot, Gass, Ruby, Schreck, Smith, and Swan

Absent: None

Ex Officio: Jacobsen

Also Present: Binkley

Guests: None

Convened: 6:49 PM

Public Comments: None

Minutes: Tentative Board/Committee Meeting Schedule for Fiscal Year 2027 –
Director Jacobsen presented the proposed schedule.

Approval of the schedule will be on the June board meeting agenda.

Public Comments: None

Adjourned: 6:51 PM

Motions: **Approve Board/Committee Meeting Schedule for FY27**