

The regular public meeting of the Board of the Library Trustees of the Lake Villa Public Library District, Lake County, Illinois, was held at 140 N. Munn Rd., Lindenhurst, Illinois, in said Public Library District. The meeting was called to order at 6:00 PM on the 14th day of September 2026, by President Schreck.

ROLL CALL:	Secretary Swan called roll. The following Trustees answered present: Joel Beverley, Jennifer Durot, Nate Gass, Denise Ruby, Paul Schreck, Jarrod Smith, and David Swan. Absent: None. Also present: Director Mikael Jacobsen and Administrative Services Manager Julie Binkley. Guests: Adult and Youth Services Outreach Librarians Meg Schmaus and Rachel Hogan, and Head of Youth Services Elisa Gueffier.
APPROVAL OF AGENDA:	TRUSTEE DUROT MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RUBY SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
PUBLIC COMMENTS:	None.
ROLE OF TRUSTEE OVERVIEW:	Director Jacobsen intended to provide a brief overview of the activities of the library, role of trustee, relationship to the staff, explanation of the election process and petitions for nomination. Since no public guests were present at the meeting, it was not necessary to provide the information.
PRESENTATION:	Adult and Youth Services Librarians Meg Schmaus and Rachel Hogan provided the board with a presentation on library-wide outreach efforts.
APPROVAL OF CHANGE ORDER #8:	TRUSTEE SWAN MOVED TO APPROVE CHANGE ORDER #8 IN THE AMOUNT OF \$3,458 FOR BOULDER PLANTINGS AT THE WATERFALL FEATURE AND HOBBIT HOUSE. TRUSTEE BEVERLEY SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, SMITH, AND SWAN; NAYS-0; ABSENT-0.
APPROVAL OF MINUTES:	TRUSTEE DUROT MOVED TO APPROVE THE BOARD MEETING MINUTES OF AUGUST 10, 2026, THE AUDIT & FINANCE, BUILDING & GROUNDS, EXECUTIVE FOUNDATION, AND PRESIDENT'S REPORT MEETING MINUTES OF AUGUST 10, 2026 AND THE BUDGET & APPROPRIATION MEETING MINUTES OF AUGUST 24, 2026. TRUSTEE GASS SECONDED THE MOTION. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.
PRESENTATION OF BILLS:	September disbursements were presented in the amount of \$310,147.03. August payroll was \$161,168.13.
TREASURER'S REPORT:	Account balances as of August 31, 2026 were as follows: Old National Bank Account=\$717,632.84; Schwab Investment Account=\$11,206,461.50; Schwab Short Term Account=\$1,949,153.97. Real estate taxes in the amount of \$110,475.03; replacement property taxes in the amount of \$1,054.24; the Per Capita Grant in the amount of \$67,675.30; and impact fees from the Village of Lindenhurst in the amount of \$2,400.00 were received in the month of August.

TRANSFER: A TRANSFER OF \$400,000 FROM THE SCHWAB ACCOUNTS TO THE OLD NATIONAL BANK ACCOUNT TO COVER SALARIES FOR AUGUST AND DISBURSEMENTS FOR SEPTEMBER.

APPROVAL OF TRUSTEE GASS MOVED TO APPROVE THE BILLS, TREASURER'S REPORT, AND THE BILLS, TREASURER'S REPORT, AND THE TRANSFER OF \$400,000 AS PRESENTED. TRUSTEE SWAN SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7: BEVERLEY, DUROT, GASS, RUBY, SCHRECK, SMITH, AND SWAN. NAYS-0; ABSENT-0.

Director's Report

Director Jacobsen highlighted the following from his report:

- Summer Reading Program participation reached an all time record with over 4,600 children, teens, and adults participating, an 11% increase over last year and our largest registration increase in three years.
- Collection trends for youth, young adult, adult, and digital collections for fiscal year 2026.

COMMUNICATIONS: The Communication folder consisted of the following:

- A news brief titled "Petition Packets to be Available at Lake Villa District Library," published in the *Lake County Journal*.
- A news brief titled "Lake Villa District Library to End Notary Services," published in the *Lake County Journal*.
- Thank you notes received from the 2026 Little, Jr. Miss, and Miss Lindenhurst pageant queens expressing their appreciation to the library for the use of meeting room space for pageant interviews.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Approve Library Closing (Action)
TRUSTEE RUBY MOVED TO APPROVE CLOSING THE LIBRARY TO THE PUBLIC ON FRIDAY, APRIL 16, 2027 FOR STAFF DEVELOPMENT DAY. TRUSTEE DUROT SECONDED THE MOTION. UPON BEING PUT TO A ROLL CALL VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

PUBLIC COMMENTS: None.

ADJOURNMENT: There being no further business, at 6:55 PM, TRUSTEE RUBY MOVED AND TRUSTEE SWAN SECONDED THAT THE MEETING BE ADJOURNED. UPON BEING PUT TO A VOTE, THE MOTION CARRIED. AYES-7; NAYS-0; ABSENT-0.

The next regular Board Meeting is scheduled for 6:00 PM, on October 12, 2026.

Secretary